

**San Angelo Regional Airport – Mathis Field**  
**[KSJT]**  
**San Angelo, Texas**

**EXTENDED TARMAC DELAY PROTOCOL**

San Angelo Regional Airport has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Luis Elguezabal, A.A.E. at [luis.elguezabal@cosatx.us](mailto:luis.elguezabal@cosatx.us). San Angelo Regional Airport is filing this plan with the Department of Transportation because it is a commercial airport.

This plan describes how, following excessive tarmac delays and to the extent practicable, San Angelo Regional Airport will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

**Airport Information**

Name of Airport: San Angelo Regional Airport

Name and title of person preparing the plan: Luis Elguezabal, Airport Director

Preparer contact number: 325-659-6409 ext-3.

Preparer contact e-mail: [luis.elguezabal@cosatx.us](mailto:luis.elguezabal@cosatx.us)

Airport Category: Large Hub  Medium Hub  Small Hub  Non Hub

**Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Manager at 325-659-6409 ext-3 or [luis.elguezabal@cosatx.us](mailto:luis.elguezabal@cosatx.us) for assistance.

**Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

Airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving

requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

San Angelo Regional Airport is served by signatory air carriers operating 3 flights each day into and out of San Angelo, Texas. It is the responsibility of the air carrier to handle tarmac delays in accordance with their corporate policies. The San Angelo Regional Airport will assist the air carriers when notified that an excessive tarmac delay is imminent. Bathrooms are available in the sterile and non-sterile areas. The airport has two restaurants that provide service during scheduled air-carrier operating hours. With advanced notice of diverted aircraft the restaurants may remain operational. In addition, there are several vending machines on both the sterile and public sides throughout the terminal building.

In the event of a medical emergency the City of San Angelo operates local Emergency Medical Services, the city fire department also has ambulance services.

If passengers are brought into the terminal it is the responsibility of the airline to ensure that all passengers remain in the sterile area or to coordinate with local TSA to ensure screening is possible for anyone that leaves the sterile area. TSA is NOT manned 24 hours a day. Airline station managers should coordinate with TSA before allowing any passengers to leave the sterile portion of the terminal. If a problem arises after hours the Airport Management maintains a telephone list to put the airlines in touch with local TSA.

### **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

All gates are common-use and may be used by any carrier and are controlled by the airport. We direct our common use air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate, to the maximum extent practicable.

The airport owns two (2) jet bridges and boarding gates, but, even if an aircraft is parked on the air carrier ramp the passengers are within walking distance of the terminal building. It is the airline station manager's (or their representative's) responsibility to park all aircraft, and, if needed, service these aircraft with baggage loading, unloading, fueling, deplaning and boarding.

The terminal tarmac is designed primarily for use by 737 and regional jet aircraft. It should be noted that NO boarding gate jet bridge is designed to accommodate any aircraft larger than a 737. In the event an aircraft larger than a 737 jet diverts into San Angelo, the airport cannot secure stairs for these aircraft. There are a limited number of parking spaces available for large aircraft, all of which require the aircraft to power out of parking. The station manager on duty for the affected airline will coordinate with San Angelo Regional Airport personnel before any gate or alternate parking area is used to ensure continuous operations for other aircraft that may have to transit the airport. If needed the airline may work with the Fixed Base Operators (FBOs) to obtain the use of stairs, tugs, etc. for ground servicing of aircraft. Any cost for these items will be the sole responsibility of the airline.

In the event that a decision is made by the aircrew and airline to de-plane, all passenger

deplaning will be conducted on the terminal ramp. In the event of a national emergency resulting in the grounding of air traffic and parking away from the terminal ramp, the San Angelo Regional Airport does not have in place a method of transportation to get passengers to the main terminal.

### **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

San Angelo Regional Airport does not have international passenger processing facilities. Although no international flights depart or arrive at San Angelo Regional Airport the possibility of one diverting to San Angelo exists. In the event this occurs the airport will make available an area (it may be a cordoned-off boarding gate area or even a hangar) for passengers to wait for US Customs Officials in a sterile, secure environment. It remains the airline's responsibility to keep these passengers separate from other passengers until they re-board or until US Customs Officials can clear the passengers. The nearest US Customs Office is located on the airport property and is a minimum (1 FTE) capacity facility. US Customs has an emergency plan in place and in the event an international flight is diverted to San Angelo and processing and security of passengers will be under the jurisdiction of US Customs upon their on-scene arrival. However, all airlines should consider having international aircraft divert to an airport that regularly processes international flights

### **Public Access to the Emergency Contingency Plan**

San Angelo Regional Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website (<http://www.cosatx.com>)
- Posting signs in conspicuous locations in the terminals.

### **Contact Information**

- San Angelo Regional Airport Administrative Offices
  - Telephone: 325-659-6409 extension No. 3
  - Fax: 325-703-6095
  - Luis Elguezabal, A.A.E. Airport Director: [luis.elguezabal@cosatx.us](mailto:luis.elguezabal@cosatx.us)
  - Mitch Sprunger, C.M., Deputy Airport Director: [thomas.sprunger@cosatx.us](mailto:thomas.sprunger@cosatx.us)
  - Bruce Burkett, Airport Police: [bruce.burkett@cosatx.us](mailto:bruce.burkett@cosatx.us)
- FAA Air Traffic Control Tower (ATCT)
  - Telephone: 325-944-1538