

CHECKLIST FOR RIVER CORRIDOR (RCC) REVIEW

General Requirements for New Construction, Renovation, Remodel, or Redevelopment

- Proposed use of property
- Specific details of request
- Site Plan drawn to scale showing the entirety of the property, including proposed layout of buildings (existing and proposed) as well as other site improvements, parking areas, outdoor patios, awning/canopy and/or building encroachments, property lines, setbacks, easements, and right-of-ways. *A separate survey, drawn to scale, shall be submitted for any encroachments onto a City Right-of-Way, showing the area to scale of the proposed encroachments in relation to the property and existing and proposed buildings/additions, with a legal description of the encroachment area. Any encroachment shall require separate approval from City Council prior to construction or improvements.*
- Building Elevations showing all elevation views of proposed development or redevelopment, in full, accurate color, including any accessory structures, walls, fences, signage, and lighting, and its relation to adjacent buildings, including fencing, walls, drawn to scale, including samples of all materials and colors to be used for all buildings and structures.
- Fencing and Lighting Plan including details, elevations, materials, colors, and graphics on a separate drawing(s), *if part of proposal*, drawn to scale.
- Landscape Plan including details on a separate drawing(s), *if part of proposal*, drawn to scale.
- Signage including details, elevations, materials, colors, and graphics in full, accurate color, on a separate drawing(s), *if part of proposal*, drawn to scale.
- Other details that will assist the Commission to understand the request, such as photographs, etc.
- A completed application form.
- A notarized Affidavit from the property owner, if different from the applicant

I certify that all general requirements as listed above have been provided, in addition to all project-specific requirements. I understand that not providing all of this information may result in an incomplete application and delay the consideration of my project for approval.

Applicant

Date