

Fairmount Cemetery Board of Directors Minutes  
Regular Meeting  
April 20, 2016

Fairmount Cemetery Board of Directors met Wednesday, April 20, 2016 at the Fairmount Cemetery office. Members present were: Jackie Martin, Eva Choate, Angela Williams, Mary Jane Steadman, Ann West, Donna Crisp, Susan Mertz, Kay Rork, Beverly Stribling. Also present were Oscar Mota, Carl White, and Morgan Chegwidden.

Jackie Martin, Board President called the meeting to order at 9:30a.m. The February 2016 minutes were approved with corrections. Mary Jane Steadman made the motion to approve the February minutes with corrections. Donna Crisp seconded the motion. The minutes of the March 2016 meeting were approved as written. Ann West made the motion to approve the minutes as written. Mary Jane Steadman seconded the motion.

Morgan Chegwidden, Budget Manager, City of San Angelo made a presentation on Columbarium designated funds. Morgan discussed with the board the revenue from the Columbarium. The Board asked Morgan to address the following and report back to the Board in six months:

- Identify expenses specific to the Columbarium
- Expenses against sales needs clarification and a formula for calculating expenses
- Report back to the Board in six months

Oscar Mota announced that he is retiring effective as of Friday, April 15, 2016. Oscar will continue to work until the position of Cemetery Supervisor is filled and the transition is complete.

Oscar reviewed the financial report for March 2016. The report for March is as follows: 4-regular services, 0-cremation funeral, 4-tent set-ups, 4-equipment maintenance collected, 6-marker survey, 4-container, 0-setting fees, 0-lot transfer fee, 2-regular spaces sold, 0-cremation, 1-regular space U/C, 2-perpetual care.

There was a discussion on Columbarium revenue and expenses. Also discussed, procedures for services at the Columbarium. Included in the discussion were directions on engraving plates at the Columbarium. Oscar ordered a case of urns from Eickhof. There was a discussion of perpetual care for the Columbarium.

Just as we set aside 20% of lot sales for Perpetual Care, **Mary Jane Steadman made the motion we also set aside 20% of niche sales for Perpetual Care for the Columbarium.** Ann West seconded the motion, motion passed all in favor.

Eva Choate reported on Friends of Fairmount for Dana Nolen. Friends of Fairmount will be hosting Stones & Bones for 5<sup>th</sup> graders on May 17, 18, and 19, 9:00a.m. to noon. Volunteers are needed and Fairmount Cemetery board members are encouraged to participate. Contact Jenice Mazur for additional details. Friends of Fairmount will be participating in San Angelo Gives on May 3<sup>rd</sup>.

There, being no further business the meeting was adjourned at 11:07am.

Respectfully submitted,

*Eva Moutos-Choate*  
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