

MINUTES – FORT CONCHO MUSEUM BOARD
Meeting – January 16, 2018 – 3:30 p.m. – Officers’ Quarters 8

Present: James Dusek, Kathy Keane, Darrin Fentress, Monty Stanley, Wayland Cooksey Sherley Spears, Joyce Lowe, Sarah Howell, Brandon Allen, CPT Atajanow, Dr. Jason Pierce, Dave Schaller, and LTC Yukio Kuniyuki

The meeting was called to order by President Dusek at 3:35 p.m. A quorum was determined.

APPROVAL OF EXCUSED ABSENCES Bob noted the absences of Roger Banks, Lori Barton and Kelcey Herrera. Motion to approve the absences was made by Sarah Howell and seconded by Dave Schaller. Motion passed.

INTRODUCTION OF GUESTS Bob noted the attendance of Carl White, City Parks & Recreation Director, and Rosio Moncibais, Fort Visitor and Volunteer Services Coordinator.

PRESENTATIONS None

PUBLIC COMMENT None

CONSENT AGENDA - MINUTES – The Minutes of the November 21, 2017 Museum Board Meeting were presented. Motion to approve the Minutes was made by Sarah Howell and seconded by Dr. Pierce Motion passed.

STAFF REPORTS – Rosio Moncibais reported that the Fort’s website was complete and noted the new Membership Page. Interested parties were now able to sign up and pay online.

CONSENT AGENDA – TREASURER’S REPORT Bob presented the Treasurer’s Report. Motion to accept the Treasurer’s Report was made by Sarah Howell and seconded by Dave Schaller. Motion passed.

CONSENT AGENDA – SITE MANAGER’S REPORT – Bob presented the Report noting the passing of several friends of Fort Concho included Josie Broene, wife of former employee Robert Broene, Peggy Brown, former Fort Docent and J. Willis Johnson, donor and Fort Concho Foundation board member

UPDATES ON CAPITAL PROJECTS AT BARRACKS 1-2; BARRACKS/MH 3-4, AND OQ 1 – Bob reported that staff is awaiting architect’s estimates on both Barracks Projects and referred Board Members to the City’s CIP. He noted that OQ 1 was fully funded.

NOMINATIONS COMMITTEE REPORT – Bob reported that Roger and Sarah had expressed their willingness to serve another term. In 2019, the Board will have four open terms and asked members to be thinking of possible new members. Effective February 2018, the new Executive Board would be Kathy Keane, President; Roger Banks, Vice-President; Sherley Spears, Secretary; Darrin Fentress, Treasurer

REVIEW OF 2018 BOARD MEETING DATES AND APPROVAL OF JOINT MEETING DATES WITH BOARD OF SAN ANGELO MUSEUM OF FINE ARTS

– Bob presented the proposed meeting dates and requested approval for a Joint Meeting with SAMFA Board on April 24, 2018. Motion to approve the Joint Meeting was made by Kathy Keane and seconded by Sarah Howell. Motion passed.

TABLING OF CONSIDERATION AND APPROVAL OF COLLECTIONS ACQUISITIONS

– Bob requested this item be tabled for the February Meeting.

UPDATE ON REMOVAL OF EAST AVENUE D - Bob reported that Darrin Fentress would be developing cost estimates associated with tearing up the street, routing utilities, laying fill, addressing drainage and developing a parking oval on the east end.

CONSENSUS TO MOVE FORWARD WITH THE PROPOSED EXPANSION OF FORT CONCHO SCHOOL PARKING LOT ON WASHINGTON DRIVE

– Bob reported that the paved parking lot would be funded by the San Angelo ISD. He noted concerns with the visual line from the Fort grounds and the need to address drainage and historic review by THC. By consensus, the Board agreed to allow staff to move forward with conceptual design and to provide an update at the February meeting.

APPROVAL TO WAIVE FEE FOR STABLES HALL FOR PUBLIC CONCERT ON DECEMBER 12, 2018

– Motion to approve the waiver of fee was made by Sherley Spears and seconded by Dr. Pierce. Motion passed.

REVIEW OF FORT CONCHO FEES AND CHARGES

– The Board reviewed the list of fees and charges. No action was taken.

BUILDING MAINTENANCE & REPAIRS UPDATES

– Bob informed that the City had received an insurance settlement on the roofs and noted that the Assistant City Manager had asked staff to research the possibility of using synthetic shingles instead of cedar shingles. Bob noted his concern for historic authenticity but that he was researching the issue. He suggested that staff prioritize roof replacements and seek approval from THC for use of alternate roofing materials.

BRIEFING ON 2017-2018 CIP AND FORT CONCHO PROJECTS

– Bob reported that a survey had been posted on the City's website and encouraged Board members to participate noting that some Fort projects were included in the Plan. He further noted that a public meeting had been scheduled for January 18, 2018 from 6-8 p.m. at the McNease Convention Center.

FORT CONCHO FOUNDATION REPORT

– Bob reported that investment revenue was up and that funding for the OQ1 project would be provided by the Foundation.

REPORT ON CHRISTMAS AT OLD FORT CONCHO, DECEMBER 1-3, 2017

– Bob reported that admissions were up, it was a good year. He noted that suggestions were made to provide additional promotion of entertainment venues and group messaging for volunteers. Bob stated that the 2018 event would be moved back a week to December 7-9, as that was the first full weekend of the month.

FUTURE AGENDA ITEMS None

ANNOUNCEMENTS – Bob reported that the City would be applying for Americorps workers in the Summer.

ADJOURN

There being no other business, the meeting at 5:02 p.m.

Respectfully submitted by,

Kathy Keane, Acting Secretary