

Fort Concho Museum Board Meeting- Minutes- March 20, 2018

The Fort Concho Museum Board held the regularly scheduled Board Meeting on March 20, 2018, at 3:30 pm

The meeting was called to order by Board Vice President, Roger Banks at approximately 3:36 pm.

Mr. Banks confirmed with the Site Manager, Bob Bluthardt that there was quorum. The Quorum was declared.

IN ATTENDANCE: Dave Schaller; Wayland Cooksey; Brandon Allen; James Dusek; Roger Banks; Kelcey Herrera; Jason Pierce; Sherley Spears; Joyce Lowe did arrive later.

The Site Manager requested Approved Absences for the following:

- President Kathy Keane
- Darrin Fentress
- Lori Barton
- Monty Stanley
- Sarah Howell
- Joyce Lowe
- LTC Yukio Kuniyuki

Motion made by Wayland Cooksey; second by Dave Schaller. Voted; Motion passed

GUEST: The only guest was Cory from the Museum Staff who has a presentation to make later in the meeting.

CONSENT AGENDA:

- February Minutes- Motion made by Dave Schaller to accept Minutes; Second by Jason Pierce; Voted; Motion carried.
- Treasurer's Report- A review of the report was made by all with additional information provided by Site Manager, Bob Bluthardt for the following:
 - Pg. 8- typical February income and expenses; Rent is up, and the percentage provided from Catering services was up. Reviewed that the Museum receives 10% of Catering bill; and 25% of any alcoholic beverages sold at any event.
 - Motion made to accept the report by Kelcey Herrera; Second by Brandon Allen; Voted; Motion carried.

REGULAR AGENDA ITEMS

- #6-Briefing on Major Collection- Bob Bluthardt provided a summary of a potential opportunity for Fort Concho to purchase a Collection from an acknowledged expert about the period that we interpret. Cory provided additional detailed information about the items that he has for sale as one package and provided a handout which had more information. If purchased, this could be a "Centerpiece Exhibit" and will complement our current inventory very well. There may be a few duplicates with what we already have, but, those items can still be used in other exhibitions. This package of items is a Signature Collection and will require us to raise funds outside of our

normal efforts. There is a total of 619 pieces in the collection. Staff and board reviewed some fundraising approaches. The timetable is unclear at this point. The board asked staff to continue research on this opportunity, the collection's value, and a potential agreement or MOU.

- #4-Updates- Capital Projects- Barracks/MH 3-4, and OQ1-Bob reported that the Area Foundation is in charge of the Barracks /MH 3-4 reconstruction. We are still awaiting cost estimates from the architect. Work on Officers' 1 has started. Depending on the progress, the board may schedule a visit to OQ 1 for a future meeting
- #7- Collections Acquisition- A set of four Rawhide Chairs from the 1930's is available for donation;
- #8-Joint Board Meeting in April with SAMFA Board- we will delay our regular meeting by one week. Bob will talk with Howard about specific items to be included on the Agenda- target a couple of Action points;
 - Discussion about the Railroad Museum Team- they may have a stake in the discussion and may be invited to the April meeting.
 - Landscape is poor and not attractive; email ideas for improvement to Bob.
 - Building on South Oakes- one is our property, and this will be discussed with the Railroad Museum Committee
- #9-Extension of Fort Concho Elem. School Parking Lot- It is up to the Principal, Lori Barton and the SAISD on next steps; waiting to get update from School Board who will evaluate project's estimated costs. Fort will need to run this by Texas Historical Commission and an archaeological survey may be needed.
- #10-Annual Membership Drive-Renewal Letters going out April 13th; Send potential members names and addresses to Bob- each member asked to provide 5-10 names; he will verify the list by comparing before sending letters
- #11- Removal of Avenue D-Darrin Fentress and Shane Kelton are working on layout/design; cost may be reduced because the removal of the street can be done by the city; some minor design work is required;
 - Bob will meet with Councilman Harry Thomas next Monday to discuss
- #12-STAFF REPORTS- new maintenance staffer Randy Williams has started
- #13- Building Maintenance- No report
- #14- Fort Concho Foundation: Investments holding steady; budget for activities in 2018 set
- #15-Future Agenda Items- There will be a visit by the National Trust;
 - Cavalry Competition- we will need support to manage this event
 - The 201 Fund has potential funding for improvements- See Handout
 - Roofs- Sample of artificial shingles were available for review; staff has selected one; staff will visit with roofer to discuss
 - A prioritization of all the buildings needing roofs will be done by Bob and Jerry
 - Not sure of the feedback from Historical team
 - Trust Inspector- made some comments this it might be OK
 - Texas Historical Commission will be involved in the decision;
 - Might consider Barracks 5 & 6 bathrooms for the pilot to determine the quality and longevity of the product
- #5- Fundraising Options- Visitor's Center- Positive Comments from those attending the briefing that was done; Bob will brief Councilman Thomas

- \$750K needed to start Phase 1 at Barracks 2
- Recommending two phases for project
- Additional city money (\$1M) was earmarked one year ago
- Grants- Area and Health Foundation should be good for a portion of the required amount
- Community Supporters who are capable and interested in spending for this purpose will be contacted

Motion to adjourn by Jason Pierce; Second by Wayland Cooksey. Meeting adjourned