# DESIGN AND HISTORIC REVIEW COMMISSION – December 20, 2018 STAFF REPORT



APPLICATION TYPE:	CASE:
River Corridor Review	RCC18-01: All About Signs, Inc.

#### **SYNOPSIS:**

The applicant has submitted a request for a River Corridor Review for a new 5 square foot circular sign cabinet with aluminum frame, internally LED illuminated projection sign mounted on a steel cross bar and projecting out four (4) feet from the building. The sign will not project into the public right of way and is over nine (9) feet from grade. It is a Logo sign, white with a medium blue background. A black on white unlit sign hangs below the crossbar. The purpose of the sign is to identify the Be Theater side entrance off of W. 2<sup>nd</sup> Street (North Elevation). The new sign will be of acrylic construction with LED lit letters.

LOCATION:	LEGAL DESCRIPTION:			
82 Gillis Street; generally located approximately mid-block on W. 2 <sup>nd</sup> St. between Gillis St. and Chadbourne St.	S29.2 ft. Lot 1 and Lots 2 thru 6, Blk. 2: Gillis Addition.			
SM DISTRICT / NEIGHBORHOOD:	ZONING:	<b>FUTURE LAND USE:</b>	SIZE:	
SMD District #3 – Harry Thomas Downtown Neighborhood	CBD – Central Business District	D – Downtown	0.86 acres	

#### **THOROUGHFARE PLAN:**

<u>West 2<sup>nd</sup> Street</u> - Urban Local Street - 50' ROW required (55' Existing), 40' pavement required (38' Provided)

<u>Gillis Street</u> - Urban Local Street - 50' ROW required (50' Existing), 40' pavement required (38' Provided)

#### **NOTIFICATIONS:**

N/A

#### **STAFF RECOMMENDATION:**

Staff recommends **APPROVAL** for the proposed sign on the subject property, **subject to two Conditions of Approval**.

#### PROPERTY OWNER/PETITIONER:

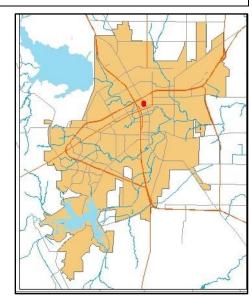
Property Owner and Applicant:
Mark Levine/ San Angelo Performing
Arts Coalition Inc.

#### Agent:

Ms. Kathleen Quanz, All About Signs, Inc.

#### **STAFF CONTACT:**

Sherry L. Bailey Senior Planner (325) 657-4210, Extension 1546 sherry.bailey@cosatx.us



#### RCC18-32 Analysis

#### River Corridor Master Development Plan (RCMDP) and Historic Preservation Design Guidelines (HPD):

Section 12.06.003(b)(1) of the River Corridor Development Ordinance requires the DHRC to review any new construction of any structure, including signs. The proposed signs need to be consistent with the design guidelines of the *River Corridor Master Development Plan (RCMDP)*, and meet the *Historic Preservation Design Guidelines (HPD)* for commercial properties within the Central Business District (CBD) of San Angelo.

#### **Materials and Colors**

The RCMDP policies for signs state that "in the historic city center, pedestrian-oriented signs can be small and the design and uniqueness of the sign can relay the character of the store" and that "signs should be incorporated into the architecture of each building."

The Planning Division believes that the proposed mounted sign is consistent with all of the above policies. The proposed sign is mounted on a steel cross bar and projecting out four (4) feet from the building. The sign does not project into the public right of way and is over nine (9) feet above grade. It is a Logo sign, white B with a medium blue background. A black on white unlit sign hangs below the crossbar. The sign is on the north elevation of the San Angelo Preforming Arts Coalition building and identifies the north office entrance. The Preforming Arts Coalition building is not historic and has been recently remodeled to reflect both its original industrial warehouse design and the updated arts center master design. The location of this sign is on a side street and is not highly visible from the main downtown corridors. The internally lite portion of the sign is strictly the circular logo section of the sign, blue background with a white B. The lite section is less than five square feet. The north wall is the dark charcoal face that is designed to disappear into the overall design of the building and concentrates attention on the building front. The proposed colors and materials will match the existing materials and colors on the main building and the existing Be Theatre logo, and are consistent with this section of the River Corridor and PD15-04, which amended PD12-02.

#### **Recommendation:**

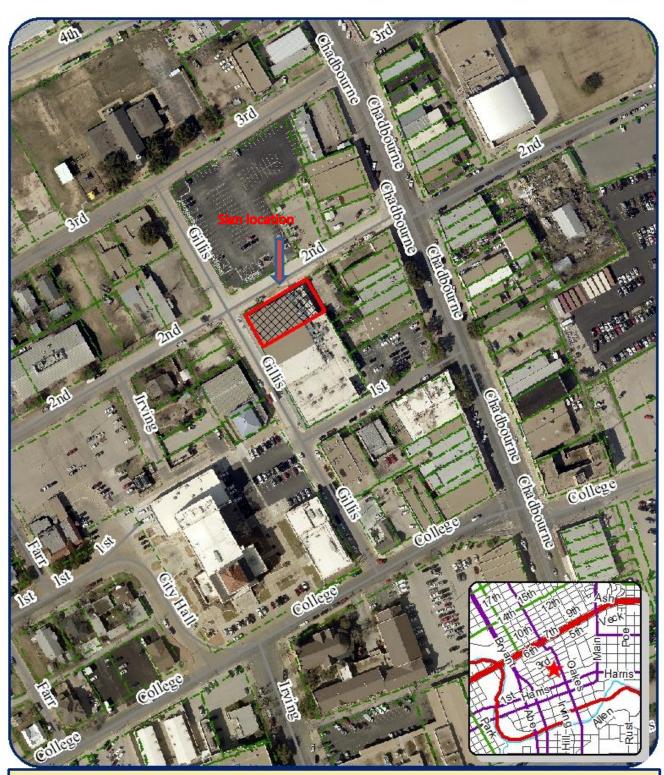
Staff's recommendation is for the Design and Historic Review Commission to **APPROVE** Case RCC18-32 for the proposed sign on the subject property, **subject to the following two Conditions of Approval**:

- 1. The colors and materials of all items shall be consistent with the renderings approved by the Design and Historic Review Commission, and as revised by the Planning and Development Services Director.
- 2. The applicant shall obtain Sign Permit(s) for all proposed signage as required.

DESIGN AND HISTORIC REVIEW COMMISSION Staff Report – RCC18-32: All About Signs, Inc. December 20, 2018

### **Attachments:**

Aerial Map
Future Land Use Map
Zoning Map
Photographs
Surrounding Area Signage
Renderings
Application



### River Corridor Review - All About Signs

### RCC -18-32: Be Theatre

Council District: Harry Thomas District 3 Neighborhood: Downtown Scale: 1" approx. = 165 ft 82 Gillis St.

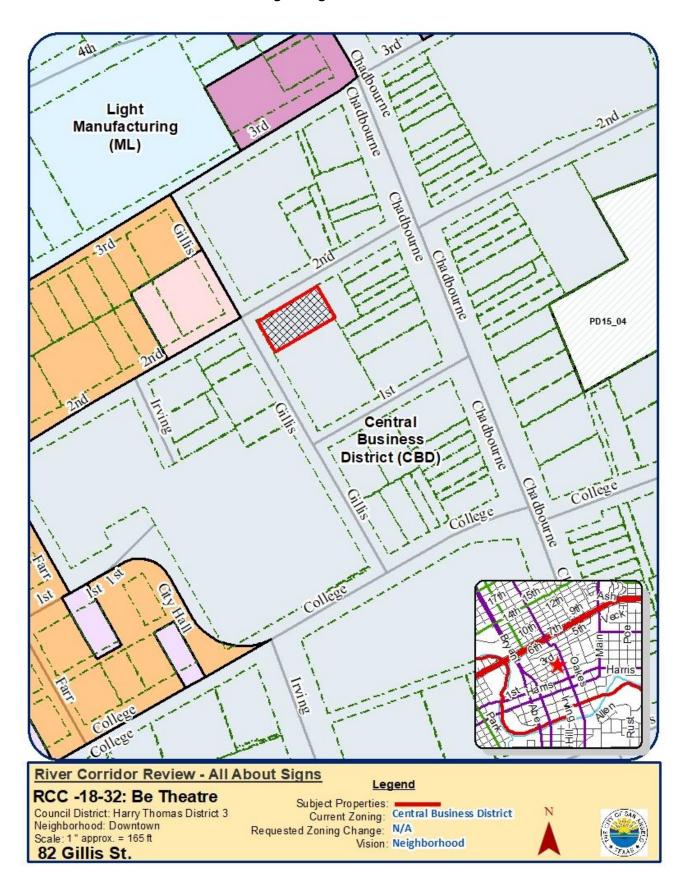
Subject Properties:
Current Zoning: Central Business District
Requested Zoning Change: N/A
Vision: Neighborhood

Legend

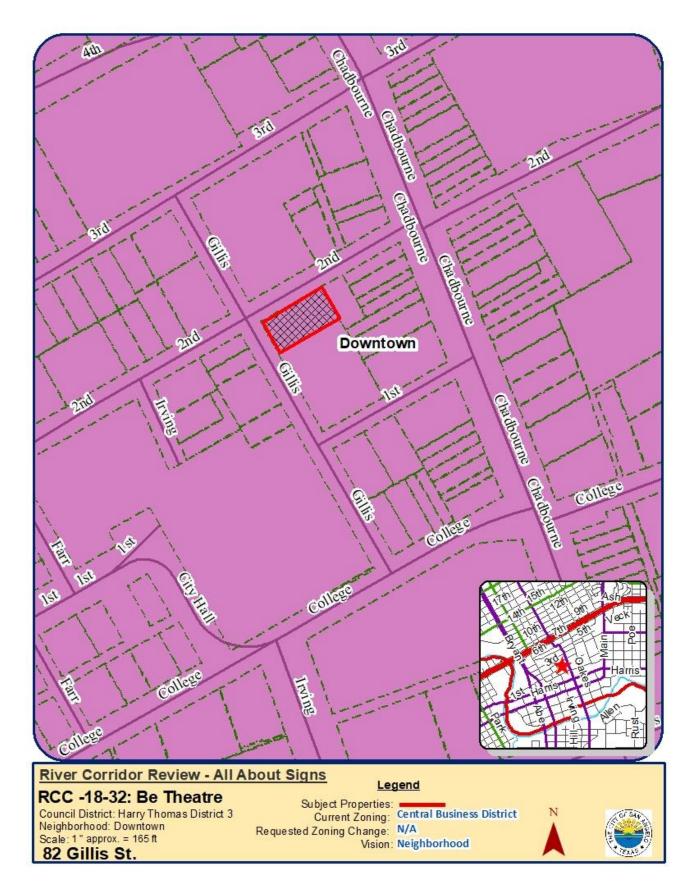




#### **Existing Zoning – Central Business District**



#### **Future Land Use – Downtown District**



### **Photos of Site**

**North Face of Building** 



**North Office Entrance** 



**Building Front Entrance** 



**Building Front Overall** 

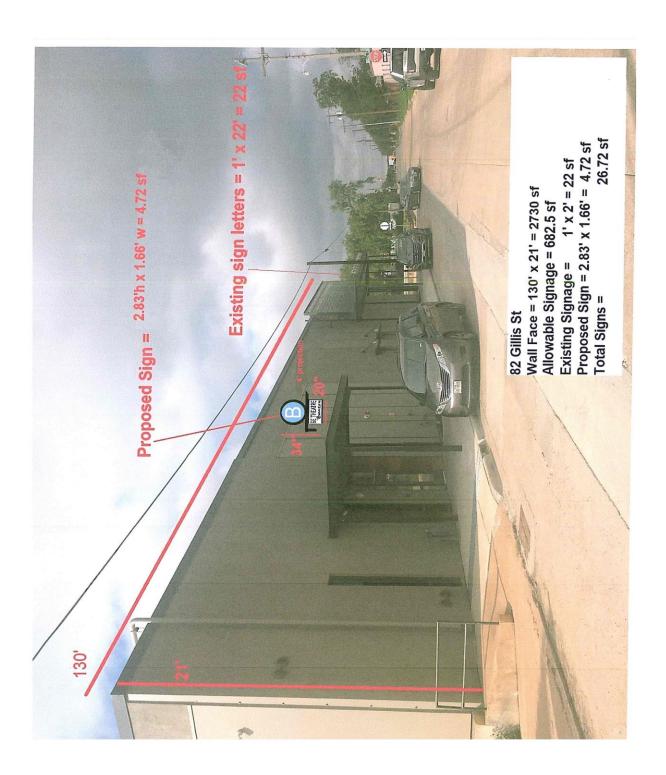


### SIGN RELATED TO OFFICE ENTRANCE



## **Renderings**

### **SIGN LOCATION**



Effective January 3, 2017



# City of San Angelo, Texas – Planning Division 52 West College Avenue



* TEXAS *	Application for River Corridor Review	* TEXAS *		
Section 1: Basic Information	on			
Name of Applicant(s): All Abou	ut Signs for Be Theatre			
Owner	Representative (Notarized Affidavit Required)			
PO Box 62544	San Angelo TX 76904			
Mailing Address	City State Zip Code			
325-650-4230	service@allaboutsignstx.com			
Contact Phone Number	Contact E-mail Address			
82 Gillis St Subject Property Address	San Angelo TX 76904			
	City State Zip Code			
	dn, S29.2' LOT 1 & LOTS 2 thru 6			
TAX ID 13-24700-0002-0	property tax statement or at <u>www.tomgreencad.com</u> )			
170(10 10-24700-0002-0	5002-002-00			
Zoning: CBD River Corrido	or and a second	_		
Section 2: Site Specific Det	oile.			
Proposed Work:	alis			
New construction in the Corridor				
Remodeling the exterior of an exis				
<ul><li>☐ Moving of an existing building to a</li><li>☐ Signs over 50 square feet in the O</li></ul>				
Request for subdivision approval				
Illuminated sign in the Corridor (a)				
Specific details of request: *use sepa at 82 Gillis St. Sign will have	rate attachment if necessary* Install lighted sign for the Be Theatre on North Elevation of San Angelo Pe /e an overall footprint of approximately 4.72 sf and consists of a circular si	an achinet with		
	aluminum frame, with internal LED lights, and acrylic face, mounted on a steel cross bar.			
Cabinet and bar will be black. Logo is a white letter on a medium blue background. An additional black on white unlit sign will hang below the bar. This is a projection sign which will attach to the building				
	n the building, but will not encroach City right of way and will be	-		
at a height greater than		installed		
at a noight greater than	o nom grade.			

Effective January 3, 201			
Section 2 continued: Site Specific Details			
Explain why and how you think the proposed work is necessary and/or consistent with the character of the River Corridor:  Sign will serve to identify location of theatre in the San Angelo Performing Arts Center and meet			
requirements set forth in River Corridor ordinances. Colors are limited to actual logo colors and sign design is consisten			
with other projecting signs in CBD. Building is not hisotric and has been recently remodeled to			
reflect both its original industrial warehouse design and updated arts center. The location of this			
sign is on a side street and not highly visible from main corridors through downtown. The			
simplicity of the projecting sign should prove to be a timeless addition to the district.			
Section 3: Applicant(s) Acknowledgement (By checking the boxes you indicate that you understand below regulations)			
On administrative applications, the Director makes the final decision, appeals may be directed to the Design and Historic Review Committee.			
On other applications the Design and Historic Review Committee makes the final decision, appeals may be directed to the City Council.			
Approval of this request does not constitute approval of permits, site plans, or other processes that require separate approval.			
Any changes to the design made after this approval may require a second approval by the Manager and/or the Commission.			
■ The decision of the Commission may be appealed to the City Council.			
Proposed construction into a public right-of-way may require additional approvals.			
■ Buildings on historical landmarks or district also require a Certificate of Appropriateness.			
I/We the undersigned acknowledge that the information provided above is true and correct.			
Kathleen Quanz Signature of licensee or authorized representative  10/22/2018 Date			
Signature of licensee or authorized representative Date			
Kathleen Quanz			
Printed name of licensee or authorized representative			
All About Signs			
Name of business/Entity of representative			
FOR OFFICE USE ONLY:  Description/photograph of site Sketches, plans, sketches of work Sample(s) of materials to be used			
□ Verified Complete □ Verified Incomplete			
Case No.: RCC 18 32 Related Case No.: Date Related case will be heard:			
Nonrefundable fee: \$\frac{385.00}{0.000} Receipt #: \frac{30788}{0.0000} Date paid: \frac{10}{0.0000} \frac{29}{0.0000} \frac{29}{0.0000} \frac{2018}{0.0000}			
Reviewed/Accepted by: T.Fisher Date: 10 129 12018			

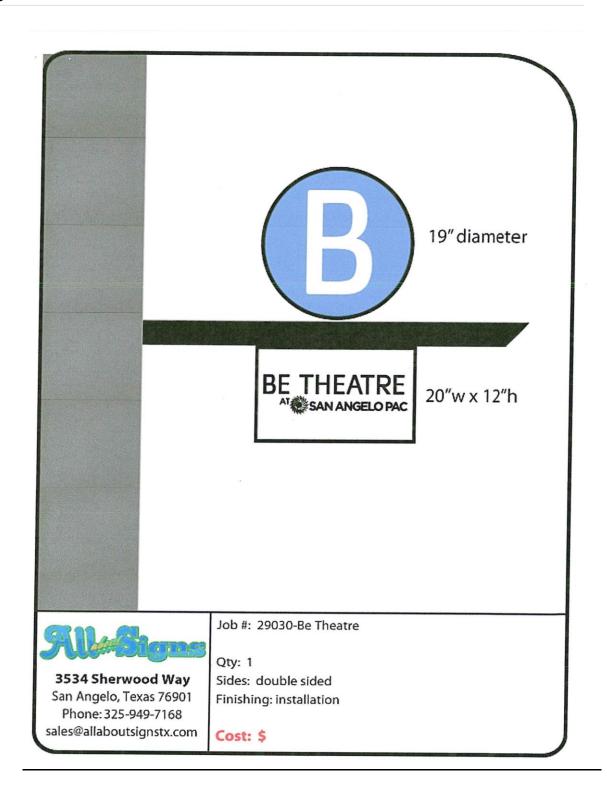
Effective January 3, 2017

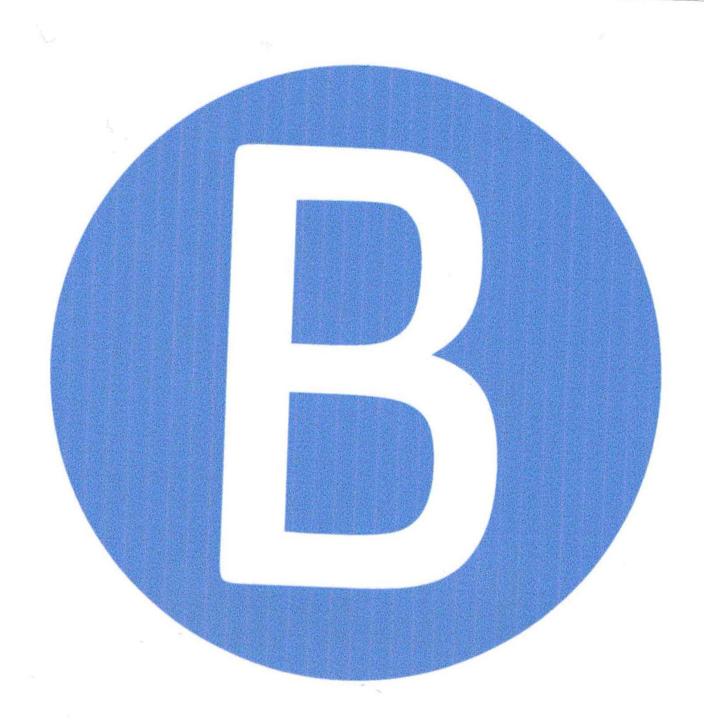


#### City of San Angelo, Texas – Planning Division 52 West College Avenue



AFFIDAVIT F. SZ VVCST GOTING TO THE STATE OF		
Owner Permission-To-Named-Representative		
STATE OF TEXAS		
COUNTY OF TOM GREEN Section 1: Owner, Property, and Representative Information		
I, Mark Lewis, make this affidavit and hereby on oath state the following:		
I, being the ☑ sole ☐ partial owner of the following property:		
82 Gillis St San Angelo TX 76901 325.284.3824 Mark OSan Angelo PAC Property Address City State Zip Code Contact Number E-mail Address		
The policy reduces the man reduced the man red		
Legal Description of Location (can be found on property tax statement or at ( <u>www.tomgreencad.com</u> ):		
BLK 2; Gillis Addn S29.2' Lot 1 and Lots 2 thru 6		
give my permission to below named representative, to apply for approval of a Planning application (e.g. Zone Change, Special Use, Conditional Use, etc.) on the above-described property.		
All About Signs for Be Theatre		
(Please print) Representative's Organization or Entity		
Signed/this the 17 day of 500 day.		
Signature of the Property Owner		
Section 2: Notary Public Information		
BEFORE ME, the undersigned authority, this day personally appeared and and		
on oath stated that the facts hereinabove stated are true to the best ofknowledge or belief.		
SWORN TO AND SUBSCRIBED before me on this the 17 day of September, 20 18.		
REBECCA STOKES Notary ID #129395135 My Commission Expires Apr 19, 2021  Notary Public, State of Texas		





## DESIGN AND HISTORIC REVIEW COMMISSION – December 20, 2018 STAFF REPORT



APPLICATION TYPE:	CASE:
Amendment to River Corridor Review	RCC18-38 Amendment: Ascol

#### **SYNOPSIS:**

A request for approval to light an existing sign, and add one 4 square foot vinyl sign and one 6 square foot vinyl door sign for Lifted Smoke & Vape on the east elevation of a property. The unlit sign was administratively approved in October 2018 and the applicants now wish to add lighting.

LOCATION:	LEGAL DESCRIPTION:		
225 South Chadbourne Street	Being South 16.7' of Lot 10 & North 3.8' of East 75' of Lot 1, Block 2, San Angelo Addition, Tom Green County, Texas.		
SM DISTRICT/NEIGHBORHOOD:	ZONING:	<b>FUTURE LAND USE:</b>	SIZE:
SMD District #3 – Harry Thomas Downtown Neighborhood	CBD – Central Business District	Downtown	0.04 acre

#### **THOROUGHFARE PLAN:**

<u>South Chadbourne Street</u> – Urban Major Arterial Street, 100' ROW Existing (80' required,) 70' Pavement Width Existing (64' Required)

#### **NOTIFICATIONS:**

N/A

#### **STAFF RECOMMENDATION:**

Staff recommends APPROVAL of case RCC18-38, subject to Four Conditions of Approval.

#### PROPERTY OWNER/PETITIONER:

Owner: Robert & Shelley Corder

Petitioner: Shaylen Ascol

#### **STAFF CONTACT:**

Hillary Bueker, RLA Senior Planner (325) 657-4210, Ext. 1547 hillary.bueker@cosatx.us



#### <u>Analysis</u>:

Section 12.06.003 of the River Corridor Development Ordinance requires the DHRC to review any construction of the exterior of an existing structure in the River Corridor. The new renovations need to be consistent with the design guidelines of the *River Corridor Master Development Plan (RCMDP)*.

The RCMDP states that, "Integrating lighting into a building can enhance the façade and architectural features, and provide for the safety of pedestrians, but should not result in glare and light spill. Lighting can be used to accentuate columns, indentations in the wall, pilasters, or other features on the façade." The addition of lighting on the sign will accent the business entrance and highlight the new business sign on the eastern façade of the building. Staff believes the lighting will not result in any spillover glare or light trespass onto adjacent properties. However, should there result in spillover glare in future, the applicant will be responsible for providing dimmers or other mitigation measures as deemed necessary by the Planning Director.

The RCMDP also states that "As a way of emphasizing the entrance for customers, a business sign can be centered over the door," and "Locate signs in traditional signage locations on building façades." The previously approved sign is located above the door and with the addition of lighting add pedestrian visual interest both day and night. The applicant installed the two smaller vinyl signs on the glass, unaware that a permit was needed, so they are coming forward at this point to seek approval to correct the action.

Finally, the RCMDP policy states that "Quality materials promote a sense of permanence and are encouraged. Building materials and texture on the ground floor add to the pedestrian experience, and quality finish materials should be used. Compatible materials should be used on all sides of a building." The proposed light is an outdoor fixture that will withstand the elements in the west Texas weather and accent the wood and metal sign that was previously approved in October. Vinyl signage on glass facades is used in multiple places downtown and has held up very well to the outdoor elements.

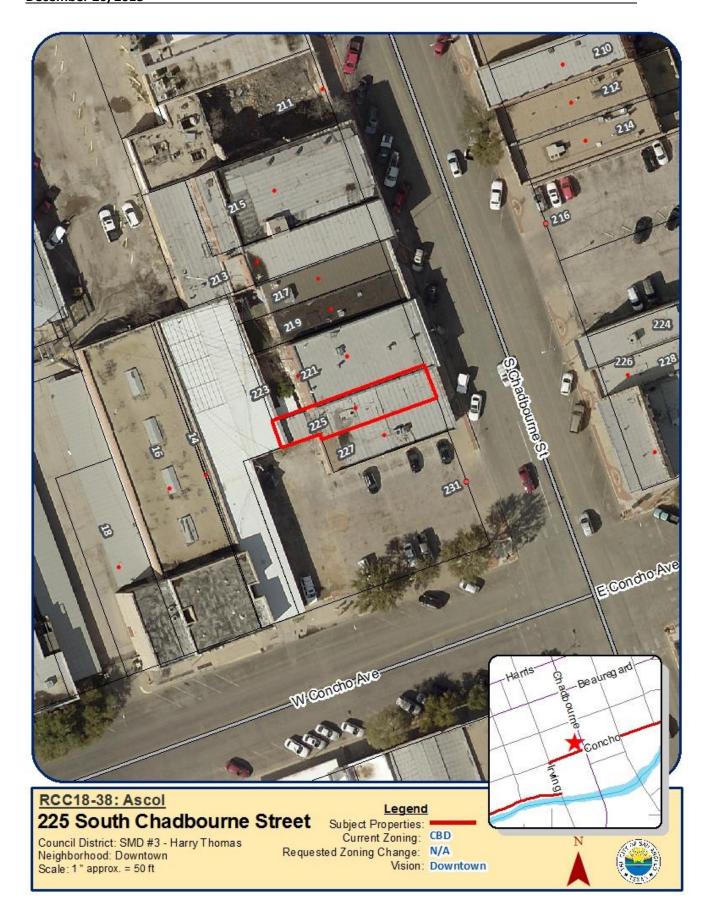
#### **Recommendation:**

Staff's recommendation is for the Design and Historic Review Commission to **APPROVE** Case RCC18-38 to light an existing 35 square foot sign for Lifted Smoke & Vape, subject to **Four Conditions of Approval**:

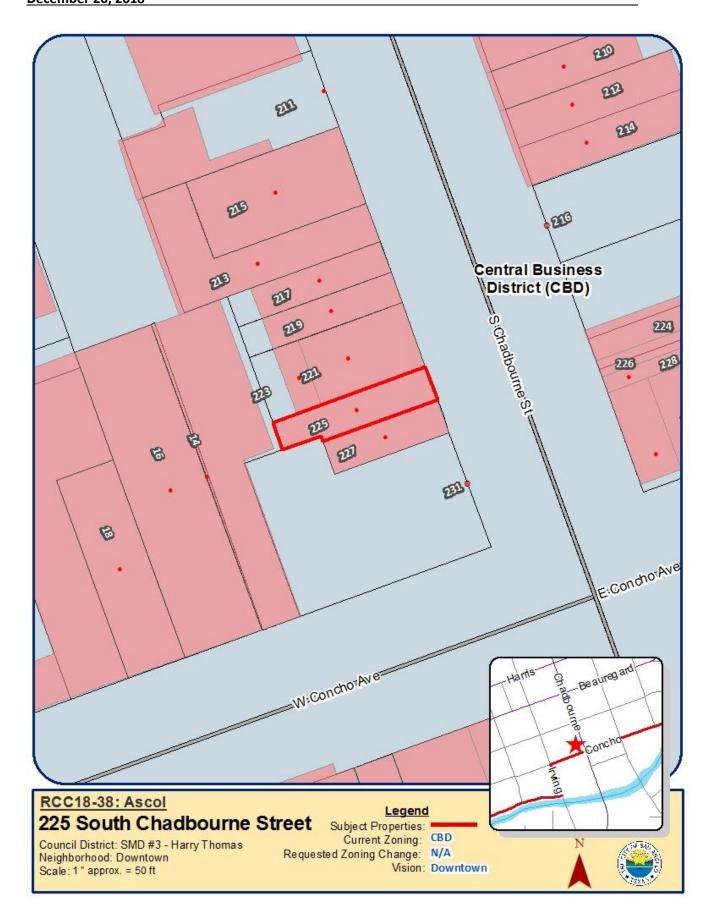
- 1. The colors and materials of all items shall be consistent with the renderings approved by the Design and Historic Review Commission, and as revised by the Planning and Development Services Director.
- 2. The applicant shall obtain a Building Permit for all improvements, as required.
- 3. Any improvements protruding into the right-of-way may require City Council Approval.
- 4. Should there be excessive spillover glare onto adjacent properties, dimmers or other mitigation measures shall be installed or undertaken to the satisfaction of the Planning Director.

### **Attachments:**

Aerial Map Future Land Use Map Zoning Map Site Photos Proposed Improvements Application







## **Site Photos**











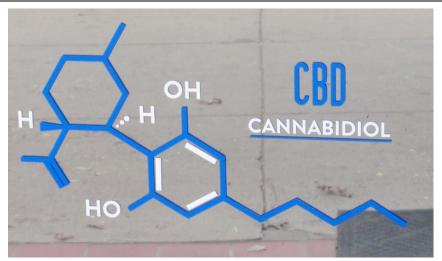
## **Proposed Improvements**



## Gampak 2.25-in 1-Head LED Gray Switch-Controlled... X









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Effective January 3, 2017

C of San Angelo, Texas – Planning L sion 52 West College Avenue  Application for River Corridor Review	OF SAN PAGE OF SAN
Section 1: Basic Information	
Name of Applicant(s): Shaylen Ascul	10.476
Owner Representative (Notarized Affidavit Required)	
3/19 Linderwood Or San Angelo TX 76904 Mailing Address Zip Code	
325-716-8424 Litted Smike Omo Vape ( g mail . com Contact Phone Number Contact E-mail Address	
225 S. Chad bowone San Angelo TX 76904 Subject Property Address City State Zip Code	
BIK: 2 Subd: San Angels Addition 516.7 of Lot 10& NB. 8 OF E75 OF LOT 1  Legal Description (can be found on property tax statement or at <a href="https://www.tomgreencad.com">www.tomgreencad.com</a> )	
Zoning:	
Section 2: Site Specific Details	
Proposed Work:	
New construction in the Corridor over 1200 square feet.	
Remodeling the exterior of an existing building in the Corridor.	
☐ Moving of an existing building to a lot within the Corridor.	
☐ Signs over 50 square feet in the Corridor.	
Request for subdivision approval of any kind within the Corridor.	
Illuminated sign in the Corridor (any size)	
Specific details of request: *use separate attachment if necessary*	

Effective January 3, 2	201
Section 2 continued: Site Specifi stails	
Explain why and how you think the proposed work is necessary and/or consistent with the character of the River Corridor:  The sign is preceded to that people can locate  Our business. The sign has been conformed from  It's original corporate logo to match parallel and  Advacent buildings signs and colors located in the	
	_
Section 3: Applicant(s) Acknowledgement (By checking the boxes you indicate that you understand below regulations)	
On administrative applications, the Director makes the final decision, appeals may be directed to the Design and Historic Review Committee.	
On other applications the Design and Historic Review Committee makes the final decision, appeals may be directed to the City Council.	
Approval of this request does not constitute approval of permits, site plans, or other processes that require separate approval.	
Many changes to the design made after this approval may require a second approval by the Manager and/or the Commission.	
The decision of the Commission may be appealed to the City Council.	
Proposed construction into a public right-of-way may require additional approvals.	
Buildings on historical landmarks or district also require a Certificate of Appropriateness.	
I/We the undersigned acknowledge that the information provided above is true and correct.	
we the undersigned acknowledge that the information provided above is true and correct.	
Signature of licensee of authorized representative Date	
id con a	
Printed name of licensee or authorized representative	
Warre of business/Entity of representative	
,	_
FOR OFFICE USE ONLY:	
☑ Description/photograph of site ☐ Sketches, plans, sketches of work ☐ Sample(s) of materials to be used	
☑ Verified Complete ☐ Verified Incomplete	
Case No.: RCC Date Related case will be heard:	
Nonrefundable fee: \$ 260 Receipt #: 26795 Date paid: 10 / 23 / 18	
Reviewed/Accepted by: H. Bucker Date: 10 123 18	

# DESIGN AND HISTORIC REVIEW COMMISSION – December 20, 2018 STAFF REPORT



APPLICATION TYPE:	CASE:
River Corridor Review	RCC18-39: Napoli's

#### **SYNOPSIS:**

The applicant has applied for a River Corridor Approval to allow three new painted wall signs, one 41 square-foot sign on the building's east elevation facing North Chadbourne Street; two 50-square foot signs on the building's north and south elevations respectively; and one new 121-square foot lit sign on the building's west elevation. These signs are in the same location as the previous occupant, "Chandler's Restaurant" which received DHRC approval on October 20, 2016 (RCC16-26). The purpose of the signs are to advertise the new occupant's business "Napoli's Italian Restaurant" and all delineate this message.

LOCATION:	LEGAL DESCRIPTION:			
421 South Chadbourne Street; generally located at the northwest corner of West Avenue A and of West Twohig Avenue and Chadbourne Street.	Being Lots 1-5 and the adjacent abandoned alley in Block 4 A. Miller Subdivision, comprising a total of 0.42 acres		49 of the J.	
SM DISTRICT / NEIGHBORHOOD:	ZONING:	FUTURE LAND USE:	SIZE:	
SMD District #3 – Harry Thomas Fort Concho Neighborhood	CG/CH – General Commercial/ Heavy Commercial	D – Downtown	0.42 acres	

#### **THOROUGHFARE PLAN:**

#### **South Chadbourne Street** – Urban Arterial Street

Required: 80' right-of-way, 64' pavement

Provided: 80' right-of-way, 54' pavement (complied at the time of platting)

West Avenue A – Urban Local Street

Required: 50' right-of-way, 40' pavement and no sidewalk, or 36' feet with a 4-foot sidewalk. The existing

roadway meets the 36" requirement with a four foot sidewalk.

Provided: 80' right-of-way, 54' pavement

#### **NOTIFICATIONS:**

N/A

#### **STAFF RECOMMENDATION:**

Staff recommends APPROVAL for all proposed signage on the building, subject to three Conditions of Approval.

#### PROPERTY OWNER/PETITIONER:

**Property Owner:** 

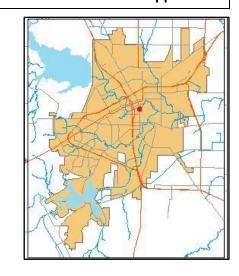
**Roblis LLC** 

Applicant:

Mr. Bekim Zeka (Napoli's Restaurant)

#### **STAFF CONTACT:**

Jeff Fisher, AICP Senior Planner (325) 657-4210, Extension 1550 jeff.fisher@cosatx.us



December 20, 2018

<u>Additional Information</u>: The requested signs have already been erected and the applicant was notified in early November 2018 to apply for DHRC approval. The male and female silhouette sign at the rear of the building is a pre-existing sign and not part of this request. All other signage including the "hours of operation signs" at the rear of the building, and the "open signs" in the north and south elevation windows miscellaneous information signs not greater than four square feet in size and are therefore exempt from permitting and DHRC approval.

#### River Corridor Master Development Plan (RCMDP) and Historic Preservation Design Guidelines (HPD):

Section 12.06.003(b)(1) of the River Corridor Development Ordinance requires the DHRC to review any new construction of any structure in the River Corridor. This includes signs of any type. The requested signs need to be consistent with the design guidelines of the *River Corridor Master Development Plan (RCMDP)* for commercial properties outside of the Historic City Center. The following synopsis has been provided to determine whether each sign is consistent with the above policies.

#### Sense of Entry

The RCMDP policies state that "a sense of entry should be incorporated within the development, by using signage and landscaping." The Planning Division believes that the new signs achieve this policy objective. All of the signs use a historical italic font with neutral green and red letters, consistent with other buildings and DHRC approvals, including the previous approval for Chandler's Restaurant (RCC16-26).

#### **General Sign Policies**

The RCMDP policies for signs outside the Historic City Center state that "signage and awnings, which are color coordinated, can be used to introduce brighter, more intense colors" and "bright corporate colors should be limited to signage only." The Planning Division believes these objectives have been satisfied. The neutral green and red color reflect historic precedents and other approved cases such as (RCC17-38) at 421, 423, and 433 South Oakes Street. None of the proposed colors are bright. All of the proposed colors can be found on the Historic Color Palette of the National Trust for Historic Preservation.

#### **Lighting**

The lighting policy in the RCMDP calls to "eliminate light trespass from building sites, improve night sky access, and reduce development impact on nocturnal environments." All of the painted signs are unlit. The circular lit sign on the west elevation is located behind the building away from South Chadbourne Street and more than 400 feet from the River. Consistent with our recommendation for the Chandler's approval which also used this sign bracket, the Planning Division is confident that the new Napoli's sign will not result in any spillover glare or light trespass onto adjacent properties or the River. However, should there result in spillover glare in future, the applicant will be responsible for providing the Planning Director with dimmers or other mitigation measures as necessary.

#### **Recommendation:**

Staff's recommendation is for the Design and Historic Review Commission to **APPROVE** Case RCC18-39 for all proposed signage on the building, **subject to the following three Conditions of Approval**:

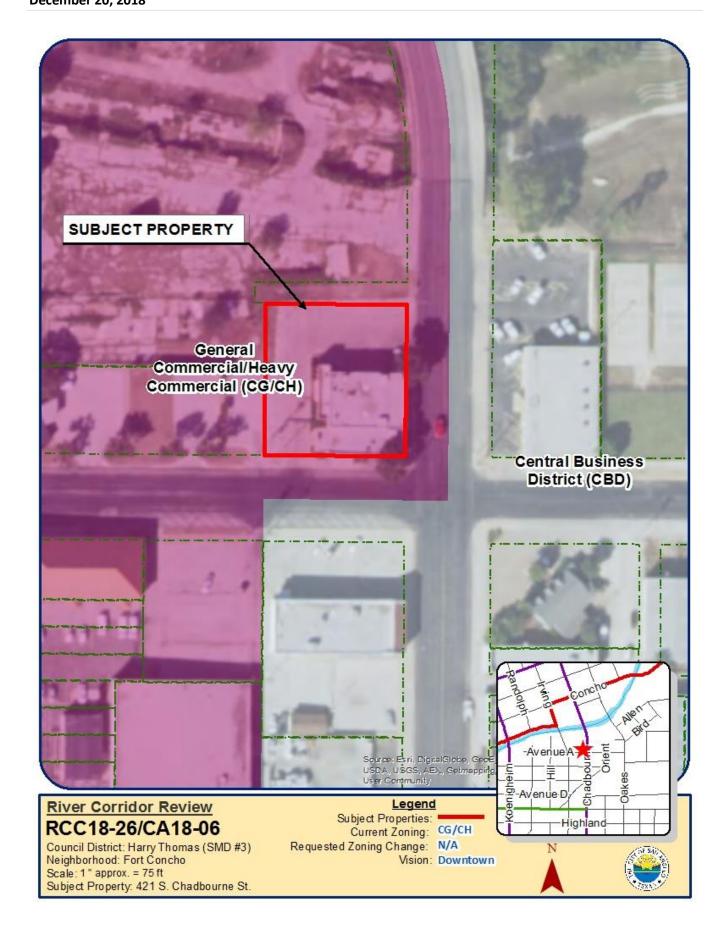
- 1. The colors, dimensions, and materials of all signs shall be consistent with the renderings approved by the Design and Historic Review Commission, and as revised by the Planning and Development Services Director.
- 2. The applicant shall obtain Sign Permit(s) for all proposed signage as required.
- 3. Should there be excessive spillover glare onto adjacent properties, dimmers or other mitigation measures shall be installed or undertaken to the satisfaction of the Planning Director.

#### **Attachments:**

Aerial Map
Future Land Use Map
Zoning Map
Photographs
Proposed Signage
Application







## **Photos of Site and Surrounding Area**

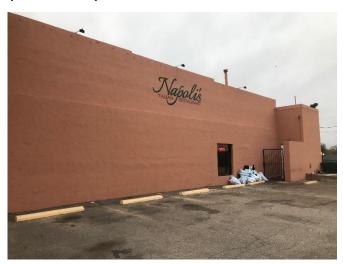
#### **NORTH**



**WEST** 



NORTH AT EXISTING BUILDING (NEW SIGN)



SOUTH



**EAST AT EXISTING BUILDING (NEW SIGN)** 



SOUTH AT EXISTING BUILDING (NEW SIGN)



## **Photos of Site and Surrounding Area**

## WEST AT EXISTING BUILDING (NEW SIGN)



## SOUTHWEST AT EXISTING BUILDING (EXISTING SIGN – NOT PART OF APPLICATION)



MISCELLANEOUS INFORMATION SIGN (NO APPROVAL REQUIRED)



50 sq ft

### **Proposed Painted Signs**





## **South Elevation**

This is an original design created by TURNER SIGN PAINTING and is submitted for your personal viewing in connection with a project being planned for you by TURNER SIGN PAINTING. © Turner Sign Painting, 2018..
This design is not to be shown to anyone outside your organization, nor is it to be reproduced, copied, or exhibited in any fashion.

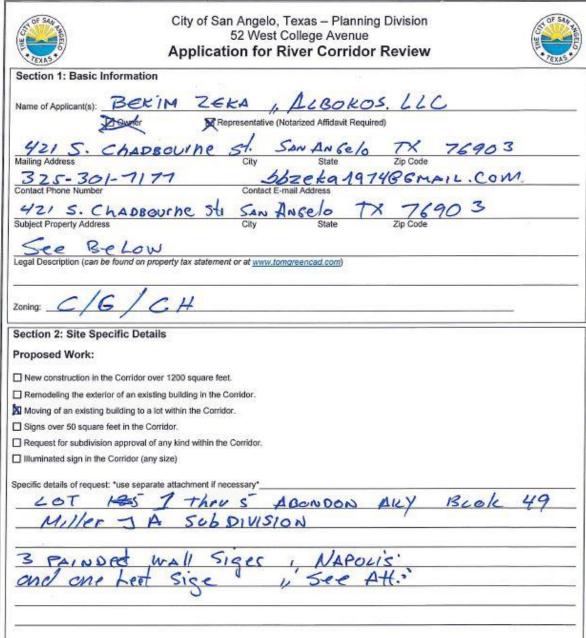
325.812.8555 or 325.812.8655 • www.TurnerSignPainting.com • TurnerSign@hotmail.com

## **Proposed Lit Sign**



December 20, 2018

Effective January 3, 2017



Effective January 3, 2017 Section 2 continued: Site Specific Details Explain why and how you think the proposed work is necessary and/or consistent with the character of the River Corridor: madition | Found Letters and Colosed conisten with seconding New Neighborhood Section 3: Applicant(s) Acknowledgement (By checking the boxes you indicate that you understand below regulations) On administrative applications, the Director makes the final decision, appeals may be directed to the Design and Historic Review Committee. On other applications the Design and Historic Review Committee makes the final decision, appeals may be directed to the City Council. Approval of this request does not constitute approval of permits, site plans, or other processes that require separate approval. 🖊 Any changes to the design made after this approval may require a second approval by the Manager and/or the Commission. The decision of the Commission may be appealed to the City Council. Proposed construction into a public right-of-way may require additional approvals. Buildings on historical landmarks or district also require a Certificate of Appropriateness. I/We the undersigned acknowledge that the information provided above is true and correct. BEKIM ZEKA Printed name of licensee or authorized representative Name of business/Entity of representative FOR OFFICE USE ONLY: Description/photograph of site Sketches, plans, sketches of work Sample(s) of materials to be used Verified Complete ☐ Verified Incomplete Case No.: RCC 18 - 39 Related Case No.: - Date Related case will be heard: Receipt #: 50259 Reviewed/Accepted by: Jeff Fisher