

Fort Concho Museum Board Meeting- Minutes March 19, 2019

I. Open Session

- A. Call to Order-The Fort Concho Museum Board held its regular meeting on March 19, 2019. The meeting was called to order at 3:34 pm by Board Vice President Roger Banks.
- B. Determination of Quorum was established with the following present: Joyce Lowe; Sarah Howell; Monty Stanley; Wayland Cooksey; Brandon Allen; Roger Banks; Col. Brian Ryan; Dr. Jason Pierce, Curtis Milbourn; Burley Smith; and Sherley Spears
- C. Approval of Excused Absences requested for the following: Kathy Keane, Lori Barton; Kelcey Herrera; Dave Schaller; Motion to approve all absences made by Sarah Howell with a second by Brandon Allen; Motion passed
- D. Introduction of Guests:
 - a. New board members were introduced: Burley Smith and Curtis Milbourn
 - b. Staff- Curator, Cory Robinson; City Construction Manager, Al Torres; Norma Lee of Esperanza Clinic; and Brent Casey of the City Recreation Division.

II. Consent Agenda

1. Minutes from February meeting were reviewed; Motion to approve made by Jason Pierce with a second by Sarah Howell. Motion passed

III. Regular Agenda

1. Presentation from Esperanza Clinic

II. Consent Agenda

- a. Treasurer's Report- made by Treasurer Joyce Lowe; Comments included that overall income for February is up 35% which is the largest in 10 yrs.; 70% increase in admission; 25% increase in sales. YTD Income is overall down 5% due to bad weather during the Christmas at Fort Concho. Rental from buildings is catching up. Reminder that salaries are typically 35% of the budget. NOTE: We will soon be at the midpoint of the year – time to review budget and adjust as needed; Motion made to approve report by Sarah Howell with second by Brandon Allen; Motion passed.

III. Regular Agenda

4-La Esperanza turns 25 this year in April; discussed partnership at Fort Concho; Requesting information tables to display their information; Clinic to pay \$100 to cover staff costs.

Brent Casey City Recreation Manager discussed partnership with walk- free

Goodfellow Appreciation Day and Armed Services Day- canon will be used for the start of the program. There will be free screenings.

Motion made by Wayland Cooksey with second by Sarah Howell; Motion passed.

10-Collections Acquisition-Curator Cory Robinson made presentation about the recently acquired McChristian Collection; A cradle from J. L. Milspaugh (who served at Fort Concho as the post sutler) believed from 1884-1900 has been brought to the Collection; Separate item from Don Griffis- 19th Century flag; 1850 canteen; flag flown in Pennsylvania during centennial celebration and a 19th century

shako. Motion made by Sarah Howell with a second by Wayland Cooksey to accept staff's recommendation to accept these items. Motion carried.

Cory will be giving an oral presentation about the McChristian Collection at several programs at Barracks 1 this year. Vice President Banks said he is glad to see the presentation.

17-Al Torres-, city Construction Manager, discussed the current situation of the buildings that will be updated. There have been 3- good bids to come in at \$15K; \$19K AND \$12,400 for repairs at the Chapel.

OQ6- estimated cost is \$28K and will include updates to window, facia and siding

Hospital- estimate is \$70K- will bid this out

Columns will be repaired in Barracks 1, 2 and 6

There is \$224, 406 available to fund the projects

Carl White commented on the need to start projects that are more visible; Joyce Lowe questioned what work is left to be done; Sherley Spears reiterated desire of President Keane to take before and after photos of work as it is started and completed.

Site Manager's Reports, Bob Bluthardt

City CIP Townhall Meeting was attended by Joyce Lowe and Sherley Spears; Bob Bluthardt thanked them for being there.

Volunteer – revised pamphlet will be placed at the Visitor's Center

Newsletter- published every month and is being distributed via email

True West Magazine- has confirmed San Angelo as one of the Top 10 Western Town; with the addition of the McChristian Collection, this has increased interest in our city and the editor John Langellier's comment has helped.

Completion Project- OQ1

Speaker's Series: first one will focus on archaeology of West Texas

5- Capital Campaign-RFP to send to firms who can do the job to create the campaign (handout provided) Fort Concho Foundation proposed to manage; therefore, they will vote in April. Suggestions to Bob Bluthardt to not make this public yet; notify him within 2 weeks of any suggestions to document; will be further discussed at the April board meeting; Marketing is included in the RFP Packet. Carl White, City Parks & Recreation Director advised that the city council will be briefed on the plan; there has been conversation with councilman Harry Thomas.

6-Site Staffing-1- New hire; 2-more in the pipeline; 1- Part-time Guide; 1- Education slot is open; expecting answers at the April meeting

7-Bylaws- Pg. 26-End of the document- Once we agree will refer to city attorney for review if anything is not in the city ordinance – the new requirement for 2 years terms; 3 maximum terms. Motion made by Sherley Spears with a second by Sarah Howell to review at the April meeting.

Board members-3 slots may be open in the fall

8-Every Board member should sign the Conflict of Interest Statement. See pg. 23

Open Meetings Act- everyone must complete and send to Bob to file; once completed it's good forever.

9-property acquisition at 413 E. Avenue A- being improved; looks a lot better

12-Fencing – Fort Concho School- there are 2 considerations:

I. Fence where playground separates

II. Fence where hospital is to shutoff library for students

School district will not move forward without our comment and position. More information and discussion to come; may do a walk over at the April Meeting. A motion was made to table this discussion by Sarah Howell with a second by Curtis Smith;

13. Cultural District- Ideas on how to improve aesthetics and connectivity further discussion will be held during the dinner later this evening.

15-State Rep Drew Darby- will probably be requesting use of Stables for State Employee Picnic in October. Recommending no fee; Request has not yet been made; Motion made by Sarah Howell with a second by Curtis Milbourn to waive all fees. Motion passed.

11- Nominations Report-N/A

14- Avenue D- may move forward with discussions again, since there are no city election; can consider more discussion with the board and the Fort Concho Principal, Lori Barton as part of the next steps; consider relevant points- emergency access; drainage; and comments from Fire Chief; Traffic count didn't prove solution one way or another; key stakeholders are Councilman Harry Thomas; Mayor Gunter and Lori Barton and an elected official should take the lead. Also, include the City Manager, Mayor and Councilman Thomas; someone must lead the discussion- Bob will send letter asking for direction.

16- San Angelo Gives- video to go on website during this special event; Membership Drive letter will be sent to the Board and will be given out with a focus on the McChristian Collection; Membership Drive to be separate from the operational aspects.

18- Fort Concho Foundation- (see attachment)

At 5:15 pm- motion was made by Sarah Howell with a second by Curtis Milbourn to adjourn.



Noted taken and transcribed by Sherley Spears

Secretary/Fort Concho Museum Board