



SAN ANGELO REGIONAL AIRPORT

AIRPORT ADVISORY BOARD – OFFICIAL MINUTES

For a meeting held Thursday, May 31, 2018 in the City Council Chambers located at the McNease Convention Center at 501 Rio Concho Drive San Angelo, TX 76903, at 1:30 PM.

Board Members Present

Col. Charles Powell Patrick Nuytten Robert Frank Teresa Special

Board Members Not Present

Fred Key William Pritchard

Others Present

Luis Elguezabal Mitch Sprunger Bruce Burkett
Janice Crimm Lindsey Janzen

ORDER OF BUSINESS

PLEDGE

Luis Elguezabal leads the meeting with the pledge of allegiance.

OPEN SESSION

Col. Charles Powell opens suggesting approval of the minutes from the last Airport Board Meeting from March 1, 2018. MS. Teresa Special entertains a motion, with Mr. Patrick Nuytten seconding the motion to approve the minutes. The minutes were approved unanimously.

PUBLIC COMMENT

There was no public comment and the meeting was turned over to Mr. Mitch Sprunger, Deputy Airport Director, to review the progress on the Taxiway Reconfiguration Project.

TAXIWAY RECONFIGURATION PROJECT

Mr. Mitch Sprunger explains the update on the Taxiway Reconfiguration Project, including to date: 147 days, or 70%, of time used with a remaining balance of 63 days. The original budget of \$3,299,700.04 still stands and a total of \$2,113,550.46 has been billed. The total retainage held to date is \$105,677.52 leaving a total of \$2,007,872.94, or 64.1%, paid.

Mr. Sprunger goes on to provide on-the-job photos of the project, which include: Asphalt, marking, paving, signage, trenching, and electrical. Lastly, Mr. Sprunger provides an aerial diagram of the airport, which shows in red the changes and upcoming changes to the airport. He states that we will be completing the lighting for the islands, move further north, and displace Taxiway Bravo in mid-June. Mr.

Sprunger leaves the floor open to comments; however, there were not questions or comments on the presentation.

FY-2019 BUDGET

Mr. Sprunger follows the presentation by opening the discussion for the FY-2019 budget. This budget was submitted to the Finance department. The overview shows the FY-2018 budget for revenue and expenditures totaled \$1,474,092 with Passenger Facility Charges (PFC's) totaling \$272,586. The proposed budget for FY-2019 overview totals \$1,554,347 for both revenue and expenditure, Passenger Facility Charges (PFC's) totaling \$285,854. This leaves an increase of \$82,225 from FY-2018.

Moving forward, Mr. Sprunger identifies some accounts that have been increased due to the implementation of the new rates and charges. The accounts include: Leases and Rentals, Gasoline Concessions, Landing Fees, Concessions on Car Rentals, Rent, Full-Time Salaries, General Maintenance, Building & Grounds Maintenance, Insurance – Liabilities, Gasoline, Concessions, and Vehicles.

Mr. Bobby Frank and Ms. Teresa Special raise questions regarding the increase to Insurance – Liabilities, which had an increase of \$27,709 for FY-2019. They inquire about what would make the insurance increase by this amount in one year. Mr. Luis Elguezabal states that due to the increase of insurance claims from the storms over the last year, the insurance premiums were raised to meet the need. Mr. Elguezabal goes on to say that the damages, insurance claims, and flooding are all contributed to the increase. Mr. Sprunger mentions the hailstorms that have been through San Angelo recently also contribute to this. Mr. Sprunger and Mr. Elguezabal both agree that this can hopefully be mitigated in the future.

Mr. Elguezabal states there is a detailed budget that includes line items, should any member of the board have additional questions regarding the budget. He reminds the board that this is only the proposed budget and it will not be in place until September, after budget, city manager, and city council approval.

Mr. Sprunger opens the floor to questions, however, there are no questions regarding the proposed FY-2019 budget.

UPDATE FROM AIR SERVICE COMMITTEE

Mr. Elguezabal states that this presentation was at the request of Mr. Pritchard, who was unfortunately not at the meeting; however, he wanted to inform the board of the updates.

This Ad Hoc committee was generated from city council member's request. This committee does not meet regularly. It is comprised of Fred Key, COSADC, TimeClock Plus, the Chamber, Randy Brooks, and several others. The last meeting was held in October of 2017, just after the change of American Airlines flight schedule. COSADC was able to fund an advertising campaign through McLaughlin Advertising for 1 year. The output derived from this advertising campaign shows statistics regarding how many people

are booking flights, searching San Angelo Regional Airport, and reflects social media presence in the 'Fly Local' campaign.

Col. Powell asks how many people total are on the committee and inquires about if the chamber is on the committee. Mr. Elguezabal states that in the beginning there were 10 people on the board. Now, there are 11 members to include Michael Looney and Bruce Partain. Col. Powell asks if it is active. Mr. Elguezabal goes on to say that there are no regular meetings and is not a standard city board. Col. Powell inquires if there has been any update regarding another airline. Mr. Elguezabal states that there has been no further information regarding an additional airline in San Angelo. Mr. Elguezabal shows that we have stayed at selling 200 seats per day, regardless of the size of the aircraft.

DIRECTOR'S REPORT - Statistics

2016 vs. 2017

Air Traffic is up 9.4%.

Fuel Flowage down 0.4%

Passenger Enplanements are down 6.3%

Load Factor is up 8.5%.

Rental Cars are up 3.3%

1st Quarter 2017 vs. 1st Quarter 2018

Air Traffic is up 25%

Fuel Flowage is up 1%

Passenger Enplanements are up 11%

Load Factor has not changed and remains at 0%

Rental Cars are up 16%

Surrounding Airport Statistics

Wichita Falls is down 9.3%

Abilene is down 1.4%

Midland is down 9%

Laredo is down 8.4%

McAllen is down 9.3%

Amarillo is down 1.8%

Corpus Christi is down 3.7%

And Lubbock is up 1.1%

REQUEST FOR QUALIFICATIONS

Mr. Elguezabal states he has one other item that is not on the presentation as it has just unfolded. The Request for Qualifications (RFQ) has just gone out for the Airport Master Plan. This Airport Master Plan funding has been approved by the FAA. The airport will be reviewing and selecting a firm next week in order to start on the Master Plan as soon as possible. The Grant will need to be approved by September.

Ms. Special inquires about the firms who have submitted proposals. She asks if any of the firms are ones the airport has worked with in the past. Mr. Elguezabal states that yes, there are 2 the airport has worked with. First, there is a startup company based out of San Angelo, Centurion Planning and Design, who used to work with KSA. Second, KSA did submit a proposal. KSA has the current 5-year contract with the airport. The last firm named Lockner, has individuals who used to work for Garver. The airport has used Garver in the past, so they are familiar with the airport. Ms. Special inquires about the selection committee. Mr. Elguezabal states the committee consists of himself, Mr. Mitch Sprunger, Mr. Michael Dane, and Mr. Bob Schneeman.

Future Agenda Items

Mr. Elguezabal requests the next board meeting be held after Labor Day, so long as it works with the schedule of the board.



Jeremy Valgardson, C. M.
Airport Director



Charles E. Powell
Airport Advisory Board Chairman