

**Fairmount Cemetery Board of Directors**  
**Regular Meeting – January 15, 2020**  
**Fairmount Cemetery Office**

Upon notice duly given, Fairmount Cemetery Board of Directors held its regular monthly meeting on Wednesday, January 15, 2020. Members Present: Board President Ann West, Secretary Mary Jane Steadman, and other members, Beverly Stribling, Susan Mertz, Jackie Martin, Kam Stribling, Eva Horton, Angela Williams, Kay Rork, and Donna Crisp. Members Absent: Martha Visney, Amy Deadman, Cora McGowan and Eva Choate. Also present: Jeremy Walker (Cemetery Supervisor/Manager) and Ron Lewis (City Facilities Manager).

**OPEN SESSION:**

- A. **Call to Order:** Ann West called the meeting to order at 9:32 a.m.
- B. **Public Comment:** There were no public comments.
- C. **CONSENT AGENDA:**

Jackie Martin presented and Eva Horton seconded a motion to approve the Consent Agenda (November meeting minutes). The Board voted to pass the motion to approve the Consent Agenda.

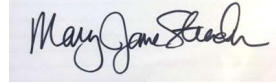
**REGULAR AGENDA:**

1. Jeremy Walker presented the cemetery operations and financial report for the month of December 2019 and reported as follows: In the month of December, the staff trimmed live oak trees throughout the cemetery, trimmed pine trees in 17 blocks, added top soil to 28 sunken graves, and picked up leaves throughout the cemetery. There were 9 regular services, and 0 cremation funerals, 5 container sales, 8 tent set ups, and 8 fees collected for equipment maintenance and 7 marker survey fees collected. There were 1 infant, 1 stackable, 6 regular and/ or cremation spaces sold and 7 regular and 0 cremation perpetual care fees collected. There was 1 opening and closing of an infant space. Office staff is out with the flu, so Jeremy did not have the regular monthly income and expense reports. The Board agreed to review the income and expense reports for December at the next meeting. Jeremy also reported that today is Cemetery clean up day. Additionally, he reported that the City is looking at replacing a truck from the City fleet budget. There was a brief discussion about the pricing structure on openings and closings. Beverly Stribling and Susan Mertz agreed to do a periodic market comparison price review.
2. Ron Lewis gave an update on the security lighting around the Columbaria area. He reported that easements are in place and that trenching will begin soon and the project is moving along. We are awaiting funding to begin. We will know more in the next month or two about possible help with funding for this project to move forward.
3. Ann West presented revisions to the cemetery rules and regulations. Beverly Stribling made a motion, seconded by Jackie Martin, that board approve the following changes presented by Ann West **(which are attached hereto in part to be incorporated into the Rules and Regulations documents maintained in the cemetery office (to be uploaded to the website in accordance with regular cemetery business)).** The motion carried.
4. Kam Stribling reported on the Friends of Fairmount activities. Kam reported that their board approved Jill Nagel to do bookkeeping for FOF. She also reported that curriculum writers have finished their review. FOF will be meeting with Rick Weise to move forward on letters to architects about the new multi-purpose building design and to discuss the sale of the existing office to help toward the cost of the new building. The next FOF meeting will be held on March 4<sup>th</sup> at noon at the First Financial Bank boardroom downtown.

The next cemetery board meeting is scheduled for February 19th, 2020.

After consideration for future agenda items and there being no further business before the Board of Directors, the meeting adjourned at 10:15 a.m.

Respectfully submitted,



Mary Jane Steadman, Secretary

## **Action Items: Changes to Rules and Regulations:**

***Page 8. Revised 1/15/20***

### **RULES FOR PLACEMENT OF FLOWERS AND MEMORIAL ITEMS**

#### **Old Version**

9. Items which are a distraction to visitors and contrary to the natural setting of the Cemetery are prohibited, particularly all noise, light, motion - producing items such as wind chimes, candles, devotional candles, solar lights, banners, streamers, pinwheels, balloons, ribbons, ornamental balls, and any of the above stated items staked or hung including animal feeders. Chairs are not allowed to be left in the Cemetery. No items of any type may be hung from any tree, shrub or plant. All items of this nature will be removed from the Cemetery without notification by the Cemetery staff.

#### **New Version**

**9. Items which are a distraction to visitors and contrary to the natural setting of the Cemetery are prohibited including but not limited to artificial turf or ground cover of any kind. Also included are all noise, light, motion - producing items such as wind chimes, candles, devotional candles, solar lights, banners, streamers, pinwheels, balloons, ribbons, ornamental balls and any of the above stated items staked or hung including animal feeders. Chairs are not allowed to be left in the Cemetery. No items of any type may be hung from any tree, shrub or plant. All items of this nature will be removed from the Cemetery without notification by the Cemetery staff.**

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### **PLANTINGS**

#### **Old Version**

Nothing shall be placed or planted on the grave area that will hinder mowing and upkeep activities.

#### **New Version**

**Nothing shall be placed or planted on the grave area that will hinder mowing and upkeep activities including but not limited to artificial turf and ground cover of any kind.**