



# SAN ANGELO REGIONAL AIRPORT

## MATHIS FIELD

8618 Terminal Circle, Suite 101 • San Angelo, Texas 76904 • 325-659-6409 • Fax 657-0050

### AIRPORT ADVISORY BOARD – OFFICIAL MINUTES

For a meeting held Thursday, September 19, 2019 in Airport Conference Room located at the San Angelo Regional Airport Mathis Field at 8618 Terminal Circle, San Angelo, TX 76904, at 1:30 PM.

Board Members	Initial date	Term	Present	Most Recent Appointment Date	Rolling Attendance			Term Expires
Charles Powell	1997	6	Yes	10/2016	4	Out of	6	10/2019
Fred Key	1997	6	No	10/2016	2	Out of	6	10/2020
Patrick Nuytten	2008	3	Yes	4/30/2018	4	Out of	4	10/2021
Teresa Special	2014	1	Yes	9/19/2017	5	Out of	6	10/2020
Robert Frank	2015	2	No	5/17/2018	2	Out of	4	10/2021
William Pritchard	2017	1	Yes	9/25/2017	5	Out of	6	10/2020
Joseph Rallo	2018	0	Yes	10/11/2018	3	Out of	3	10/2020

#### Others Present

Michael Dane                      Jeremy Valgardson                      Bruce Burkett                      Dan Saluri  
 Janice Crimm                      Kelena James                      Shaun Cookson

### ORDER OF BUSINESS

#### PLEDGE

Charles Powell leads the meeting with the Pledge of Allegiance and a prayer.

#### OPEN SESSION

Mr. Powell called the meeting to order at 1:28 P.M. Mr. Powell suggests approving the minutes from the previous meeting held on June 20, 2019. Before approving the minutes, Teresa Special requests that the minutes include that the Airport Board is requesting City Council to amend the city ordinance by removing or extending the existing term limits. Pat Nuytten motions to approve the minutes with the modification to remove or extend the term limits. Joseph Rallo seconds the motion; the motion passed unanimously.

#### PUBLIC COMMENT

There was no public comment. Mr. Powell turned the meeting over to Jeremy Valgardson, Airport Director. Mr. Valgardson introduced Shaun Cookson as the new Deputy Airport Administrator. Mr. Cookson introduced himself and informed the board members that he wanted to create some new trainings methods.

### **Update on Expired Airport Leases**

Mr. Valgardson explains that many of the leases are expired and how the airport is not under current market value. The goal is to update and combine Customs and Border Patrol into one lease. Update American Airlines lease as well as the rental car leases. Mr. Valgardson informed the board members that Hertz, Dollar and Thrifty filed for Chapter 11 and are no longer at this airport. Precision no longer wishes to be in charge of the T-Hangars, so the airport will be taking over and dividing them into separate raw land leases. The airport is also considering on renewing the L-3 Vertex lease. With all the changes and updates, our goal is to provide an opportunity for business and airport growth under fair market value; it will create more revenue for the airport and reduce airport financial liability. William Pritchard asked what Customs and Border Patrol plan to lease and how many employees do they have. Mr. Valgardson did not have the number of employees but showed the board members the area and buildings they are planning to lease and that they plan to bring in more drones. The drones would be secured in the AMCON building which would also create more revenue. Mr. Rallo asked if the Mathis Field Café "Chinese Restaurant" was going out of business. Mr. Valgardson informed everyone that no the restaurant was not going out of business, that she has a buyer and will continue to run the restaurant the same. Mr. Rallo suggests that when renewing the rental car leases that we should consider moving the rental car drop key lock boxes outside the building instead of inside the terminal so people would be able to drop off after hours.

### **Airport Improvement Program (AIP) 39**

AIP Grant 39 is the Airport Improvement Program. The purpose of this grant is to remove old paint and rubber then crack seal and paint. We will also rehab concrete slabs. The worst concrete is where the ERJ175 taxiways. The airport plans to close the runway one time during the day and a few days during the night. We had three bidders: American Road Maintenance, Inc. from Tucson, AZ bid \$1,260,732, Maxwell Asphalt, Inc. from Salt Lake City, UT bid \$1,770,845 and Vance Brothers, Inc. from Kansas City, MO bid \$1,963,162.50. The recommendation to City Council to award the entire project at \$1,370,094 and to award American Road Maintenance for \$1,260,732. With FAA, entitlements of \$1,100,600 and sponsors match \$122,289 the airport was short \$147,205. However, the FAA has approved us to use part of our 2020 entitlements until we receive funding. Mr. Rallo asked if American Road Maintenance, Inc. is any good. Mr. Valgardson ensures everyone that KSA was hired to check the business out and if we do not receive a recommendation from KSA then we will not take it to City Council. Mr. Rallo motions to approve with a second from Mr. Nuytten. The motion passes unanimously.

### **Air Service Development**

City Council approved the use of COSADC money to pay Centurion Engineers initiation of an Air Service Development pitch to airlines for \$13,000. The Air Service Development is a non-biased study that ranked San Angelo Airport as the fifth best opportunity for adding air service. The study includes: compiling spending reports in market area, determine destinations, and recommend potential airlines to visit, and visit with route developers from the airlines. Mr. Rallo asks who would be the cheapest. Mr. Valgardson stated that he was not sure who or what route would be the cheapest but that the charters are very popular and they are always full. Mr. Nuytten asked if we have anyone that is recruiting or seeking new airlines for us and if we will be offering any benefits. Mr. Valgardson stated that no we would not be offering any benefits and that the airport has a consultant and we hope to speak to another airline soon.

### **Directors Report**

Mr. Cookson has been working hard. He was able to get us our Wildlife Depredation Permits. This allows us to scare off the birds by shooting cracker shots and if it does not work, we are authorized for lethal take.

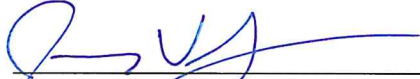
Our current capital projects consists of Grants 35, 37 and 38. Grant 35 is the Taxiway reconfiguration and is in the closeout phase. Grant 37 is the design of Runway 18/36 and Commercial Apron, which is also in the closeout phase. We are still working on Grant 38 which is the Masterplan. Mr. Nuytten asked what it takes to close out a phase. Mr.

Valgardson stated that we are waiting on KSA to finish the final paperwork and financials sections and then we will be done. Mr. Rallo requests a status update on the storage program for American Airlines and Ms. Special request to know how many we currently have. Mr. Valgardson stated that we are currently storing six of their aircraft. We have not heard if they want to continue the storage program under the existing terms or if they are leaving. As for now, we are just happy that they are here.

#### **Future Agenda Items**

Mr. Valgardson asks the council if they have any future agenda items, questions or concerns they would like to discuss. Mr. Rallo showed concern about the Bylaws. Asking why you have to have three to make up a quorum but to amend something it only takes two. Mr. Dane stated that it only takes two to recommend change but three or more to approve the change. Mr. Saluri pointed out that the airport board was just there to give advice, not to make the final decision. It is required to have a board and attendance is mandatory. Mr. Nuytten asks who makes the decision if a member misses three times then they are out. Mr. Dane stated that he has never seen our attendance records, and could we start taking attendance. Janice Crimm informs everyone that she takes accountability and sends it to the city clerk. Ms. Special asks what about showing up late. Mr. Pritchard asked if anyone has ever been fired for his or her lack of attendance. Mrs. Crimm stated yes, members have been fired for lack of attendance but that the airport does not try to make a big deal out of it. No further questions or concerns.

Mr. Powell thanks everyone for coming and the meeting was adjourned at 2:11 P.M.

  
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Jeremy Valgardson, C. M.  
Airport Director

  
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Patrick Nuytten  
Airport Advisory Board Chairman