



# RECORD OF MINUTES

CITY OF SAN ANGELO, TX  
DESIGN AND HISTORIC REVIEW COMMISSION  
10:00 a.m., THURSDAY, JULY 16, 2020  
VIA Audio/Video Broadcast

**PRESENT:** Stephen McLaughlin (Chair), Clay Engdahl, James Thomas, Lenny James, David Mazur, Lisa Wallace

**ABSENT:** Henry Schmidt

**STAFF:** Hillary Bueker - Planning Manager  
Shelly Paschal - Planner  
Lance Overstreet - Director of Engineering Services  
Brandon Dyson - Assistant City Attorney  
Rae Lineberry - Development Services Technician

**I. Call to order; Establishment of quorum**

The meeting was called to order at 10:00 AM by Chair McLaughlin. A quorum of six (6) was present.

**II. Consent Agenda**

- a. Consideration and approval of the June 18, 2020, Design & Historic Review Commission meeting minutes.

*Commissioner Mazur made a Motion to APPROVE the consent agenda; Commissioner Thomas seconded the Motion. The Motion passed unanimously, 6-0.*

**III. Regular Agenda**

- a. CA20-04: 402 West Avenue D - A request for an approval of a Certificate of Appropriateness for an exterior remodel/additions, a new fence, and new sign on a historically designated building located at 402 West Avenue D.

Shelly Paschal, Planner, introduced herself and provided a brief synopsis of the case. Mrs. Paschal indicated the project's location, elaborated on details regarding the proposal, and showed the subject property. Mrs. Paschal concluded her presentation with a recommendation of approval along with the basis for her recommendation, subject to two conditions.

Chair McLaughlin opened the meeting for public comment.

Commission Mazur asked for more explanation of what type and kind of windows are being proposed to be installed.

Scott Moore, the applicant, came forward and stated that the replacement windows will be wooden and will match the windows for the early 1900 era. He stated that they will be single pane, wood windows. He stated that the windows currently in the structure are aluminum. Mr. Moore stated that he wants to go back to wood windows, because that is what was original to the structure.

Commissioner Mazur asked if there is any way that either the Commission and/or the Planning Director could look at and approve the new windows before they are installed. Mrs. Bueker stated that yes that could be added as a condition of approval. Mr. Moore stated that he is hoping to get the windows from an old building that was built in the early 1900's and put those windows in this structure. Mr. Moore stated that when he found the exact windows that he wanted that he could present a picture of them to the Planning Director for his approval.

Commissioner Thomas asked if he was planning on replacing all the aluminum windows with wood windows. Mr. Moore stated that yes that was their intention.

Chair McLaughlin asked for any further comments or questions. Seeing none he closed public comment.

**Commissioner Mazur made a Motion to APPROVE case CA20-04 as presented with an added condition, that the new windows must receive approval by the Planning Director prior to installation and/or permits for the windows. Commissioner James seconded the Motion. The Motion passed unanimously, 6-0.**

#### IV. Division Report

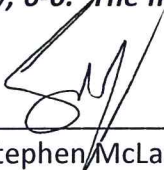
No division report at this time. There was an announcement stating that the next couple meetings will probably be via Zoom and the Planning staff will be updating the Commission members with changes as soon as staff knows.

#### V. Announcements

The next regular meeting of the Design and Historic Review Commission is scheduled to begin on **Thursday, August 21, 2020, at 10:00 am** in the East Reception Room in City Hall at 72 West College Avenue or via Zoom meeting.

#### VI. Adjournment

**Commissioner Engdahl made a Motion to adjourn the meeting; Commissioner Thomas seconded the Motion. The Motion passed unanimously, 6-0. The meeting ended at 10:20 A.M.**

  
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Stephen McLaughlin, Chair  
Design & Historic Review Commission