

SOLE SOURCE AFFIDAVIT



Submit to sapurch@cosatx.us

Statement

Company	Date (MM/DD/YYYY)
Contact Person	Phone
Address (address/city/state/zip)	

Before me, the undersigned official, on this day, appeared, _____, a person known to me to be the person whose signature appears below; who after being duly sworn under his/her oath deposed and said:

1. My name is _____; I am over the age of 18, have never been convicted of a felony and am competent to make this affidavit.
2. I am an authorized representative of the following company or firm: _____
3. The above-named company or firm is the sole source of the following items and there are no other items available in the marketplace that have the same fit, form, and function of the items listed below:

4. To comply with the State of Texas definition of a sole source provider (Section 252.022, Subchapter A of the Local Governmental Code 7), the vendor must indicate below which of the following requirements they satisfy:
 - An item for which competition is precluded because of the existence of a patent, copyright, secret process, or monopoly;
 - A film, manuscript, or book;
 - A captive replacement part or component for equipment.
5. There is/are no other like item(s) or product(s) available for purchase that would serve the same purpose or function and there is only one price for the above named item(s) or products(s) because of exclusive distribution or marketing rights. **A vendor who markets a product through distributors, or more than one outlet, is not a sole source provider because the products are available from more than one source.**

Signature of Authorized Official

Title of Authorized Official

Notary

SUBSCRIBED AND SWORN to before me on this _____ day of _____, 20____.	
SEAL	Notary Public Signature
	Print Name
	My Commission Expires

**For Purchasing
Use Only**

The City approves this form effective for one (1) year.
Expires _____

Initials