



City of San Angelo, Texas - Building Permits & Inspections  
52 West College Avenue



# Portable/Permanent Sign Application

**NOTE: Incomplete applications will not be accepted. All required fields must be filled in adequately. Only one Authorized Representative (as designated in Section 1) will be notified of any changes in status & contacted with any questions. Use "N/A" where an item is not applicable.**

## Section 1: Basic Information

Applicant Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Sign Owner Name \_\_\_\_\_ Address \_\_\_\_\_ Phone Number \_\_\_\_\_ Email Address \_\_\_\_\_

Address (Location) of Sign \_\_\_\_\_

Legal Description (can be found on property tax statement or at [www.tomgreencad.com](http://www.tomgreencad.com)) \_\_\_\_\_

Project Valuation (estimate): \_\_\_\_\_ Texas Electrical Sign Contractor License Number: \_\_\_\_\_ (if applicable)

**Zoning District:**     CN    CO    CG    CH    CG/CH    CBD    OW    ML    MHS    MHP    PD  
     RS-1    RS-2    RS-3    RM-1    RM-2    R&E

**Will the sign be located within the Historic/Historic Overlay District or the River Corridor District?**    Yes    No    Both  
 (Signs in this District require additional approval. Contact the City's Planning Division)

(Maps available at [www.cosatx.us/HDmap](http://www.cosatx.us/HDmap) and [www.cosatx.us/RCmap](http://www.cosatx.us/RCmap))

## Section 2: Type of Sign and Material

**Material:** Face \_\_\_\_\_ Frame \_\_\_\_\_ Support \_\_\_\_\_ Manufacturer \_\_\_\_\_

**Schematic of how the sign is attached to the wall or ground provided?**    Yes    No    N/A

**Freestanding Sign**

Any type of wiring or illumination?    Yes    No                      Any Existing freestanding signs or billboards?    Yes    No

Sign Height: \_\_\_\_\_ Sign Area (Sq. Ft.): \_\_\_\_\_ Lot Frontage (Linear Ft): \_\_\_\_\_ Setback from curb: \_\_\_\_\_ Setback from property line: \_\_\_\_\_

**Wall Sign**

Any type of wiring or illumination?    Yes    No

Area of wall face (Sq.Ft): \_\_\_\_\_ Total Sign Area (Sq.Ft): \_\_\_\_\_

Face 1 (Sq.Ft): \_\_\_\_\_ Face 2 Sq.Ft): \_\_\_\_\_ Face 3 (Sq.Ft): \_\_\_\_\_ Face 4 (Sq.Ft): \_\_\_\_\_ Face 5 (Sq.Ft): \_\_\_\_\_ Face 6 (Sq.Ft): \_\_\_\_\_

Projection above wall or ridge line (inches): \_\_\_\_\_ Projection out from wall (inches): \_\_\_\_\_ Type of wall sign is attached to: \_\_\_\_\_

**Portable Sign**

Any type of wiring or illumination?    Yes    No

Sign Height: \_\_\_\_\_ Sign Area (Sq. Ft.): \_\_\_\_\_ Lot Frontage (Linear Ft): \_\_\_\_\_ Setback from curb: \_\_\_\_\_ Setback from property line: \_\_\_\_\_

Number of Days in Use: \_\_\_\_\_ Date to be placed: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date to be removed: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Off-Site Sign**

Any type of wiring or illumination?    Yes    No                      Type of Sign:    Single    Back to back    Double faced    V-type

Distance to nearest off-site sign: \_\_\_\_\_ Sign Height: \_\_\_\_\_ Sign Area (Sq. ft.): \_\_\_\_\_

Lot Frontage (Linear Ft): \_\_\_\_\_ Setback from front: \_\_\_\_\_ Setback from side: \_\_\_\_\_

**Section 3: Applicant's acknowledgement**

I affirm that the information provided in this application is true and correct to the best of my knowledge.

\_\_\_\_\_  
Contractor or Applicant Signature

\_\_\_\_\_  
Date

**FOR OFFICE USE ONLY**

Reviewed/Accepted by: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  Verified Complete  Verified Incomplete

Action needed: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Issued By: \_\_\_\_\_ Date Issued: \_\_\_\_/\_\_\_\_/\_\_\_\_

Planning approval:  Yes  No  Not needed