



# RECORD OF MINUTES

CITY OF SAN ANGELO, TX  
DESIGN AND HISTORIC REVIEW COMMISSION  
10:00 a.m., THURSDAY, March 18, 2021  
VIA Audio/Video Broadcast

**PRESENT:** Stephen McLaughlin (Chair), James Thomas, David Mazur, Lenny James, Lisa Wallace

**ABSENT:** Henry Schmidt

**STAFF:** Aaron Vannoy - Assistant Director of Planning and Development Services  
Shelly Paschal - Planner  
Sherry Bailey - Principal Planner  
Bryon Fox - Senior Administrative Assistant  
Brandon Dyson - Assistant City Attorney  
Rae Lineberry - Development Services Technician

**I. Call to order; Establishment of quorum**

The meeting was called to order at 10:03 AM by Chair McLaughlin. A quorum of five (5) was present.

**II. Consent Agenda**

Consideration and approval of the January 21, 2021, Design & Historic Review Commission meeting minutes.

*Commissioner Mazur made a Motion to APPROVE the consent agenda; Commissioner James seconded the Motion. The Motion passed unanimously, 5-0.*

**III. Regular Agenda**

- a. DD21-02: 121 North Chadbourne Street - A request for Downtown District approval of an exterior remodel, including installation of a new front door, installation of lights, a new 21-square foot sign, and repairs to the roof's decorative crowning, located at 121 North Chadbourne Street.

Shelly Paschal, Planner, introduced herself and provided a brief synopsis of the case. Mrs. Paschal stated the project's location, elaborated on details regarding the proposal, and showed the subject property. Mrs. Paschal concluded her presentation with a recommendation of approval for the exterior remodel, along with the conditions of approval for her recommendation.

Chair McLaughlin opened up public comment.

Commissioner Wallace requested more information and details regarding the proposed lights.

Melissa and Jarrod Minton, applicants, stated that they would be able to provide those details.

Commissioner Mazur inquired about the material of the remodel and stated that centering the door would create and provide a more centered and aesthetically pleasing appearance to this building. He also wanted to know why they were recessing the entry door.

Mrs. Minton stated that the City Fire Marshal specifically stated that the door must open to the street and that is reason for recessing the door.

Commissioner Wallace stated that the new proposed door is attractive; however, she agrees with Commissioner Mazur regarding centering the door to the building.

Commissioner Mazur gave direction to Staff to work with the applicants and provide the Commission with more specific details at their next meeting on April 15, 2021; including, but not limited to materials, sign letter font and exact dimensions for the proposed exterior remodel.

Chair McLaughlin asked for any comments or questions. Seeing none, he closed public comment.

**Chairman McLaughlin made the Motion to TABLE THE REQUEST DD21-02 until the April 15, 2021 meeting for staff to work with the applicant. Commissioner Mazur seconded the Motion. The Motion passed 5-0.**

#### **IV. Division Report**

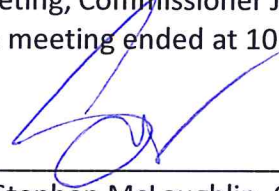
Mr. Vannoy stated that due to COVID the next couple of meetings might either be held via Zoom or in-person, but that Mrs. Paschal will let the Commission members know. He also informed the Commission members that the Planning Division would be presenting the Central Business District (CBD) expansion that this Commission previously approved to Planning Commission in April.

#### **V. Announcements**

The next regular meeting of the Design and Historic Review Commission is scheduled to begin on **Thursday, April 15, 2021, at 10:00 am** in the East Reception Room in City Hall at 72 West College Avenue or via Zoom.

**VI. Adjournment**

Commissioner Mazur made a Motion to adjourn the meeting; Commissioner James seconded the Motion. The Motion passed unanimously, 5-0. The meeting ended at 10:30 A.M.



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Stephen McLaughlin, Chair  
Design & Historic Review Commission