



SAN ANGELO REGIONAL AIRPORT

MATHIS FIELD

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AIRPORT ADVISORY BOARD – OFFICIAL MINUTES

For a meeting held Thursday, March 4, 2021 at 1:30 p.m. in the San Angelo Regional Airport conference room, 8618 Terminal Circle, San Angelo TX 76904

Board Members	Initial date	Term	Present	Most Recent Appt. Date	Rolling Attendance			Current Term Expires
Bruce Partain	2020	1	Yes	11/3/2020	1	Out of	1	10/2022
Patrick Nuytten	2008	3	Yes	4/30/2018	8	Out of	8	10/2021
Teresa Special	2014	1	Yes	9/19/2017	8	Out of	10	10/2020
Robert Frank	2015	2	No	5/17/2018	4	Out of	8	10/2021
William Pritchard	2017	1	Yes	9/25/2017	9	Out of	10	10/2022
Joseph Rallo	2018	1	Yes	10/11/2018	6	Out of	7	10/2022
John Bariou	2020	1	Yes	2/20/2020	4	Out of	4	10/2021

Others Present

Jeremy Valgardson Bruce Burkett Kelena James Deb Harford Michael Dane Will Davidson (Centurion)

ORDER OF BUSINESS

OPEN SESSION

Mr. Nuytten welcomed everyone and called the meeting to order. The Pledge of Allegiance was recited.

The assignment of Chair and Vice-Chair is open. Mr. Rallo made the motion for Mr. Nuytten and Mr. Pritchard to keep their respective positions. Mr. Bariou seconded. The motion passed unanimously.

Mr. Nuytten asked if there were any questions on the minutes from the October 4, 2020 meeting. Mr. Pritchard spoke about this meeting's Item #7: a memorial to Charles Powell. It was stated that we would come back to that issue. A motion to approve the October 4, 2020 minutes was made by Mr. Rallo. Ms. Special seconded. The motion passed unanimously.

Mr. Nuytten asked for public comments. There were none at this time.

The meeting was then turned over to Airport Director, Mr. Valgardson. Mr. Valgardson began with introducing our newest AAB member, Mr. Partain. He has taken Mr. Key's position. Mr. Partain has been in San Angelo for three years,

worked for the Chamber of Commerce, and is a local realtor. Expressed interest in aviation his entire life, and is looking forward to the growth of aviation in San Angelo.

Mr. Valgardson then introduced the new Airport Deputy Director, Justin Fletcher. He has joined us from Cecil Spaceport in Jacksonville, Florida. He received his degree from Embry-Riddle Aeronautical University, is currently working on his MBA from Florida State University, and is a certified flight instructor.

AIRPORT ENGINEERING / CONSULTING 5-YEAR AGREEMENT

The Airport has two separate agreements, one for planning and one for engineering. We are still under contract with Centurion Planning and Design for planning related projects; they have been working on our Master Plan. The current engineer on record is KSA Engineers whose 5-year agreement ended in October 2020. The RFQ process for engineering was initiated in December 2020. The RFQ contains:

- Airport infrastructure improvements
- Grant administration
 - DBE compliance
- Airport consulting, acting as a liaison between the Airport and the FAA

Six firms submitted RFQ proposals: Centurion Planning and Design, Garver Aviation, GEE Consultants, Jviation, KSA Engineers, and Parkhill, Smith and Cooper.

The Review Committee consisted of: Jeremy Valgardson, Shaun Cookson, Bobby Frank, Bob Schneeman, and Nolan Sosa, with Allison Strube and Michael Dane opting out.

Review Criteria is based off FAA Advisory Circular 150/5100-14E. Contract has no dollars associated with it, it is based strictly off qualifications. RFQ consisted of everything that is in the Masterplan.

Jviation was the first choice based on the scoring received. Garver and Centurion were scored second and third, respectively.

Mr. Rallo asked a question about the time frames: 3-years to complete a project vs. 5-year agreement. Mr. Valgardson explained that there is funding every year that can be used for designed projects. There could be overlap between one engineering firm and the next. If necessary, the contract has a termination clause; the FAA can cancel contract as well. Mr. Valgardson stated that all Airport construction projects still go out for individual bid. Jviation will design a project and provide the specs for another firm to bid. If that firm comes within 10% of Jviation's cost, the contract can go to Jviation. They will assist the Airport in putting design out for contractors to bid on, but do not provide the contractors.

Motion to recommend entering a 5-year engineering/consulting agreement with Jviation Engineers for Airport related infrastructure and improvement projects made by Mr. Pritchard. Ms. Special seconded. The motion passed unanimously.

DISCUSSION ON COL. CHARLES POWELL MEMORIAL

This item was brought up in the previous meeting. Mr. Nuttyen asked where the funding would come from for a memorial. Mr. Valgardson said that the Airport did not have a funding source. Mr. Pritchard felt that public/corporate funding would not be an issue, based on the type of memorial that is chosen. Discussion ensued as to how to honor Col. Powell: ideas included sculpture, plaque, bench, or a representation of an aircraft. Mr. Bariou prefers the idea of a "permanent" memorial as opposed to naming something (i.e. an airport gate) after Col. Powell. Mr. Partain offered to check on pricing from local artisans for metal vs fiberglass sculpture. Mr. Rallo posed that perhaps Goodfellow Air Force Base may be a financial contributor. The shadow box at the Airport was mentioned as a location for a memorial.

DIRECTOR'S REPORT

United/SkyWest: Service to Houston is to begin on April 21, 2021. Initially, there will be two flights per day. The Airport, as well as the airline, is making the necessary updates for the transition to two airlines. The weakest point for the airport is the baggage cart area. Airlines will have to read tags carefully as there is only room for one cart at a time. Airlines are trying to not overlap flights to help alleviate any issues. With the addition of the second airline, vehicle parking could possibly be an issue once the casino charters pick up again. The overflow parking lot will be upgraded to park on instead of the grass that is there now. The Airport is looking at having all of the parking lots upgraded and getting to the point where a parking fee can be charged.

SCASD Grant: The application process recently closed, so it will be a while before Mr. Valgardson hears anything on that. This would be \$500,000 that would be used to reimburse the City for the \$1M minimum revenue guarantee that was given to United/SkyWest.

Masterplan: Currently no update. The FAA has still not been authorized to go back to their offices due to COVID-19. The Airport's Masterplan has in effect been sitting on someone's desk for nearly a year. We are just waiting for them to sign off on the plan.

FAA Part 139 Inspection: Will be taking place next week. The Airport is in good shape; there is some fading of paint, but overall everything should go very well. More than half of the inspection is focused on the Fire Station.


Mr. Valgardson closed by asking if there were any questions. Dr. Rallo inquired about the available rental car counter. Mr. Valgardson said he is currently in negotiations with two large companies. Avis customer service is reported to be very sub-par. The Airport is working to get that improved.

Mr. Pritchard inquired about Air Race 1. They have announced that they are coming to San Angelo the end of October 2021. The FAA still needs to make a site visit, which will be done during the Part 139 Inspection. The \$10M insurance had been an issue with the City only covering \$40,000. However, Air Race 1 have stated that they would come up with the rest. We're basically waiting now for the FAA and TSA to say it's a go. To get visitors interested, this needs to be an event with static displays and other offerings. Mr. Valgardson says this would be a paid event, but has no ticket information. The Airport will receive no revenue for this outside of general concessions.


The meeting was then turned back to the Chairman. Mr. Nuytten closed by asking if there were further questions or comments. Dr. Rallo spoke of the paid parking and inquired about the ASU aviation program. Mr. Valgardson said a director has been hired for this program, but he had no further information. They are still looking at the fall of 2021 to commence.

Mr. Valgardson said he would like to have an AAB meeting in April.

Mr. Nuttyen motioned to adjourn the meeting, seconded by Mr. Bariou. The motion to adjourn was unanimous and meeting was adjourned at 2:15 P.M. The next meeting is tentatively scheduled for April 15, 2021.



Jeremy Valgardson, C.M.
Airport Director



Patrick Nuytten
Airport Advisory Board Chairman