

NOTICE OF A PUBLIC MEETING

AN AGENDA OF A REGULAR MEETING OF THE *Fort Concho Museum Board*
THE CITY OF SAN ANGELO, TEXAS
April 18, 2023 3:30 pm
Fort Concho Officers' Quarters 8
215 East Avenue D
Masks optional when within the building

FORT CONCHO'S OFFICERS' QUARTERS 8 IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ADDITIONAL ASSISTANCE IS NEEDED TO OBSERVE OR COMMENT, PLEASE NOTIFY THE FORT CONCHO BOARD LIAISON, BOB BLUTHARDT, 630 South Oakes, 481-2626 AT LEAST 24 HOURS PRIOR TO THE MEETING.

*As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate"
Thank You!*

I. OPEN SESSION

- A. Call to Order
- B. Determination of a quorum
- C. Approval of excused absences
- D. Introduction of Guests
- E. Presentations
- F. Public Comment

The Board takes public comment on all items in the Regular Agenda. Public input on a Regular Agenda item will be taken at its appropriate discussion. Public input on an item not on the Agenda or Consent Agenda may be identified and requested for consideration by the Board at this time. The Board may request an item to be placed on a future agenda, or for a Consent Agenda item, to be moved to the Regular Agenda for public comment.

II. CONSENT AGENDA

- 1. Consideration of approving the March 21, 2023 Minutes
- 2. Treasurer's Report
- 3. Site Manager's Report

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENTS

- 4. Collections Report
- 5. Staff Reports
- 6. Briefing on Fort Concho Board Appointment Procedure and Current Board Status
- 7. Report on Fort Board Visit to Site of Concho Mail Station
- 8. Update on Symphony Polo Event of April 29 at Fort Concho
- 9. Update on Regional Cavalry Competition and Frontier Day of April 20-22
- 10. Review of May/Tourism Month Events at Fort Concho
- 11. Fort Concho Membership Drive Report
- 12. Building and Grounds Updates
- 13. Briefing on Oakes Street Bridge Repair
- 14. Fort Concho Foundation Report
- 15. Update on Barracks/Mess Halls 3-4 Reconstruction
- 16. Update on NAACP Buffalo Soldier Memorial Project
- 17. Future Agenda Items
- 18. Announcements

Given by order of the Fort Concho Museum Board and posted in accordance with Title 5, Texas Government Code, Chapter 551, Friday, April 14, 2023



Robert F. Bluthardt
Site Manager

**Fort Concho Museum Board Minutes
February 21, 2023**

I. OPEN SESSION

A. Call to Order - President Sherley Spears called the meeting to order at 3:27 p.m. at Fort Concho Officers' Quarters 8, 215 East Avenue D.

B. Determination of a Quorum – Site Manager, Bob Bluthardt confirmed that a quorum was present: Sherley Spears, Kathy Keane, Lisa Marley, Colleen Haddad, George Balli, Dave Schaller, Tommy Earnest, Tracy Simpson, and Sarah Cole. Also present were ASU Student Honors Program Liaisons Robert Burnett and Kaci Wainscott. Absent: Monty Stanley, Don Barnhart, Curtis Milbourn, Yukio Kuniyuki, Dr. Jason Pierce, and Lt. Col. John McAllister.

C. Approval of Excused Absences – Dave Schaller moved to approve the absence of Monty Stanley, Don Barnhart, Curtis Milbourn, Yukio Kuniyuki, Dr. Pierce, and Lt. Col. John McAllister. Lisa Marley seconded the motion which carried by unanimous vote.

D. Introduction of Guests – Bob introduced Tom Ashmore with the West Texas Archeological Society. Carl White, COSA Parks and Recreation Director was also in attendance.

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENTS

8. Consensus of Board Support for Review of Future Proposed Project for Site of Concho Mail Station – Tom Ashmore with the West Texas Archeological Society (WTAS) distributed and discussed a handout covering research he and fellow WTAS Member C.A. Maedgen had done regarding the Concho Mail Station (Headquarters of the San Antonio to El Paso Stage Line). The stage line was nicknamed the “Ben Ficklin Stage Line” after the primary owner and founder and was located three miles south of Fort Concho in 1869. Service began through Fort Concho in March of 1868. Lisa Marley moved that the Board support continued research and requested Tom Ashmore come back with an update in a few months. Kathy Keane seconded the motion which carried by unanimous vote.

Dr. Jason Pierce arrived at 3:32 p.m.

I. OPEN SESSION (cont.)

E. Presentations – Carl White, COSA Parks and Recreation Director, presented a Work Anniversary Certificate to Bob in recognition of his 40-year service to the City of San Angelo.

New Board Member Tommy Earnest introduced himself.

F. Public Comment - None.

II. CONSENT AGENDA

1. Approval of the January 17, 2023 Minutes – Sherley Spears noted that the date for the blessing of the land for the Buffalo Soldier Memorial listed under Item #16 should be February 4th and not July 4th. Colleen Haddad moved to approve the Minutes of January 17, 2023, as amended. Sarah Cole seconded the motion which carried unanimously.

2. Treasurer's Report – Lisa Marley presented the financials for January 2023 noting that income was down 3% overall due weather-related shop and admission decrease. Year-to-date income, although down 5% over the same timeframe last year, was still within 1% of the past ten-year average. Rental Income was up \$5,000 and some Christmas money had been received. Expenses were at benchmark for salaries while supplies/services were slightly lower. Outstanding Christmas expenses will be coming. Year-to-Date Income as of January 31st was \$408,904 and Expenses were \$416,990 resulting in a Year to Date Deficit of \$8,086. George Balli moved to accept the Treasurer’s Report. Dave Schaller seconded the motion which carried unanimously.

3. Site Manager's Report – Bob referred members to his written report in the agenda packet. He pointed out that he and Kevin Barry, former Standard-Times (ST) publisher, would be hosting a reunion of former Standard Times staff on March 4th. The reunion will include a tour of the former ST building and a briefing/tour of the new Barracks-Mess Hall 3&4. Bob further reported on the following items:

- Fort Education Coordinator Sarah Ross recently returned from a Civil War reenactment at the Olustee Battlefield Historic State Park in Florida. Sarah will present a report at the next Board meeting.
- Maintenance Worker Bailey Smith was recently promoted to Maintenance Supervisor.
- Louis Rork recently made a historic book donation to the Fort.

Colleen Haddad made a motion to accept the Site Manager’s Report. Dave Schaller seconded the motion which carried unanimously.

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENTS

4. Collections Report – No Report.

5. Review of 2023 San Angelo Gives Program and Authorization to Participate – Bob suggested that participation in this year’s Program be focused on furnishings and shelving for Barracks 3 & 4. Colleen Haddad made a motion to participate in the 2023 San Angelo Gives Program as suggested. Sarah Cole seconded the motion which carried unanimously.

Sherley asked that Board members help to promote the Fort’s efforts through social media and personal invitation. This item will be a standing agenda item for March and April.

6. Staff Reports – Bob referred to his Site Manager’s Report.

7. Consensus of Further Review of Fort Concho’s Relevance to the Battle of Remolino, Mexico – Kathy read a letter to the Board from Guillermo Torres regarding his request for a historical marker on the Fort grounds regarding the Battle of Remolino, Mexico. After much discussion, the Board reached a consensus to authorize staff to continue research of the Battle’s relevance to the Fort and come back to the Board with a report regarding the validity of a historical marker.

9. Update on the Symphony Polo Event of April 29 at Fort Concho and Review of Chargers – Bob provided an update on the event and reviewed the charges which will include reimbursement of any consumables and staffing as well as rental of the Stables and Commissary. The Fort will authorize use of OQ8 and Barracks 6 at no charge. Bob stated that the Symphony will invest \$4,000-\$7,000 on the parade ground in preparation for the event. Responding to the question, Bob confirmed that events on

City property required a certificate of insurance. After some discussion, the Board requested that Bob ensure the MOU included a detailed description of the expenses to be reimbursed, facility rental charges, and items to be provided at no cost as well as the investment by the Symphony for the parade grounds. The Board also requested that a copy of the MOU be forwarded to them.

10. Update on San Angelo Museum of Fine Arts and Use of Quartermaster from January-May 2023 – Bob informed that SAMFA had moved in and held their grand opening on Thursday, February 16th. The Museum will compensate the Fort for utilities and monthly fee near equal to the regular rental cost of the Quartermaster building.

11. Review and Approval of 40-Year MOU Between San Angelo Museum of Fine Arts and Fort Concho for Shared Collections Storage Space in Chase State Building – Bob reviewed the current MOU which covers approximately 8,000 square feet in the State Building and provides secure and climate controlled space for the Museum's art. He stated that the City Council was slated to consider the MOU at the March 7th Regular Meeting. Dave Schaller made a motion to recommend approval of the MOU. Jason Pierce seconded the motion which carried unanimously.

12. Review of Fort Concho Membership Drive for 2023 – Bob stated that the first wave of membership letters would be mailed out in two weeks. The Drive is anticipated to raise \$45,000 - \$50,000.

13. Building Maintenance & Repair Updates – No Report

14. Fort Concho Foundation Report – No Report

15. Update on Barracks/Mess Hall 3-4 Reconstruction – Bob reported that much interior work was being completed and that soon the limestone façade would go up followed shortly thereafter by the roof. He suggested that Barracks/Mess Hall 3 would be completed in May while Barracks/Mess Hall 4 would be completed approximately one month later. Bob anticipated a grand opening of the facilities would be held sometime in the Fall.

18. Review of Site Fees For Programs, Rental & Services and Actions Taken for FY 2024 – Bob informed that the proposed fees had been submitted to the City Council for approval and said fees would take affect October 1, 2023.

17. Update on NAACP Buffalo Soldier Memorial Project – Sherley distributed a flyer detailing the history of the Buffalo Soldiers, elements of the Memorial, fundraising efforts, and call to action. She stated the anticipated completion date to be early to mid-May with a grand opening July 28-30 during the National Buffalo Soldier Day celebrations. Sherley invited Board members to attend the annual Buffalo Soldier Heritage Day on Sunday, Feb. 26, from 2-4 p.m. in the Commissary Building as well as the Black History Month Lecture on Buffalo Soldiers by renowned historian Dr. John Langellier at Angelo State University on February 23, from 6-7:30 p.m.

16. Future Agenda Items – The Board requested an update on the MOU for the Symphony Polo Event and the response to Mr. Torres regarding the Battle of Remolino, Mexico.

Adjournment – Colleen Haddad moved to adjourn the meeting. Dave Schaller seconded the motion which carried unanimously. Sherley Spears adjourned the meeting at 5:06 p.m.

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Respectfully submitted,

/s/ *Kathy Keane*

Kathy Keane, Board Secretary