

## NOTICE OF A PUBLIC MEETING

### AN AGENDA OF A REGULAR MEETING OF THE *Fort Concho Museum Board* THE CITY OF SAN ANGELO, TEXAS

May 21, 2024 3:30 pm  
Fort Concho Officers' Quarters 8 215 East Avenue D

FORT CONCHO'S OFFICERS' QUARTERS 8 IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ADDITIONAL ASSISTANCE IS NEEDED TO OBSERVE OR COMMENT, PLEASE NOTIFY THE FORT CONCHO BOARD LIAISON, BOB BLUTHARDT, 630 South Oakes, 481-2626 AT LEAST 24 HOURS PRIOR TO THE MEETING.

*As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate"  
Thank You!*

#### I. OPEN SESSION

- A. Call to Order
- B. Determination of a quorum
- C. Approval of excused absences
- D. Introduction of Guests
- E. Presentations
- F. Public Comment

The Board takes public comment on all items in the Regular Agenda. Public input on a Regular Agenda item will be taken at its appropriate discussion. Public input on an item not on the Agenda or Consent Agenda may be identified and requested for consideration by the Board at this time. The Board may request an item to be placed on a future agenda, or for a Consent Agenda item, to be moved to the Regular Agenda for public comment.

#### II. CONSENT AGENDA

- 1. Consideration of Approving the April 16, 2024 Minutes
- 2. Treasurer's Report
- 3. Site Manager's Report

#### III. REGULAR AGENDA: PUBLIC HEARING AND COMMENT

- 4. Review of 2024 Polo Event
- 5. Meeting with Briefing by new SAMFA Director Josefa Gonzales Mariscal
- 6. Review and Approval of Amendment to MOU between SAMFA and Fort Concho for Collections Care Facility at Chase State Office Building
- 7. Briefing on The Wall That Heals and Approval of Hosting it at Fort Concho in March-2025
- 8. Nominations Report

9. Consideration of Canceling Regular Meeting of July 16
10. Review of San Angelo Gives Program of May 7
11. Review of Barracks 1-2 Visitor Center Project and Future Steps
12. Fort Concho Logo Committee Update
13. Review of Christmas at Old Fort Concho for 2024
14. Collections Report
15. Fort Concho Membership Drive Update
16. Update on Barracks & Mess Halls 3-4 Reconstruction Project
17. Fort Concho Foundation Report
18. Staff News
19. Future Agenda Items

Given by order of the Fort Concho Museum Board and posted in accordance with Title 5, Texas Government Code, Chapter 551, Friday, May 17, 2024

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Robert F. Bluthardt  
Site Manager  
Fort Concho

## **Fort Concho Museum Board Minutes**

**March 19, 2024**

### **Fort Concho Elementary School**

*While waiting on one more Board member in order to have a quorum the following presentations were made before the official start of the Board meeting:*

*1. Mark Stevenson from the San Angelo Cultural Affairs Council presented a check to Board President Don Barnhart in the amount of \$2,500 to Fort Concho as a project grant for Christmas at Old Fort Concho.*

*2. Mary Herbert and intern Melody Walz from the Baylor Collaborative on Hunger and Poverty. Ms. Herbert talked about the "Hunger Happens Here- Photovoice Project. She also provided printed material stating the percentage of food insecurity in Tom Green and surrounding counties and the parameters of the "Hunger Happens Here – Photovoice Project.*

*At this time a quorum was reached at 3:58 PM.*

### **I. Open Session**

**E. Presentations** – Fort Concho Elementary School 4<sup>th</sup> grade student Brynn Kingman gave a most excellent history lesson of Fort Concho as her school Passion Project. Ms. Kingman had early relatives in the area of the Fort back when it was active.

**B. Determination of a Quorum** – Site Manager Bob Bluthardt confirmed a quorum was present: Don Barnhart, Monty Stanley, Kathy Keane, Sherley Spears, Dr. Jason Pierce, Tracy Simpson, Lisa Marley, Tommy Earnest, and ASU Honors Program Intern Daisy Herr. Absent: Lt Col John McAllister, Colleen Haddad, Sarah Clemens, Yukio Kuniyuki, George Balli, Penny Roberts, and Dave Schaller.

**C. Approval of Excused Absences** – All absences were excused. No vote required.

**D. Introduction of Guests** – Asher Rogers, potential Board member and Ewell Loudermilk, Board member approved by City Council today.

**E. Presentations** – already made

**F. Public Comment** – No public comment

### **II. Consent Agenda**

**1. Consideration of approving the February 20, 2024 Minutes** – Board approved the Minutes

**2. Treasurer's Report** – Treasurer Lisa Marley presented the financials for the 5 of 12 months (41.7%) of the Fiscal Year.

February income – Admission up 53% over February despite several; poor weather days, Shop up 6% over last year, Membership up \$4,800 due to an early \$5,000 check received, Rent same as 2023, Donations up \$250, Overall, up 20% over 2023 for the month.

Year to Date – Admissions up 18%, Shop up over 44% over 2023, Christmas up \$8,476 or 15%, Membership up \$7,205 due to several early arriving checks, Rent steady at 2023 rates, Miscellaneous up

due to catering fees and other misc. income, General donations down, Special events up \$5,336 from Halloween events, interest up 122% thanks to better interest on the fund, Overall up slightly over \$54,000 or 20%.

Expenses YTD – Salaries/ benefits up due to a full staff, slight increase in supplies, events, and Living History. Overall up with extra expenses of Christmas expenses paid earlier plus extra help OT posted later.

YTD Overall for this mark of Fiscal Year – Total Income: \$519,848; Total Expenses: \$565,108; Status: - \$45,260

With Membership income in coming months, higher rental income, summer, Christmas 2024, vendor and sponsorship income, the budget will gradually come more into balance in the coming months.

Site Manager Bob Bluthardt provided a summary of Income verses Expenses for Fiscal Years back to 2007. Bob stated that January, February, and March are historically slow months. Bob also stated that cookies at the Board meetings will NOT be cut should any budget realignments be required. The Fort's fund balance would cover any deficit at end of Fiscal Year.

Treasurer's Report was accepted by the Board.

**3. Site Manager's Report** - Bob referenced the site report attached to the Board Meeting packet.

### **III. Regular Agenda: Public Hearing and Comment**

**4. Student Presentation of Fort Concho History** – Presentation already made

**5. Review of 2023 Symphony Polo Event and Approval of Proposed 2024 Polo Event** – Although there have been numerous invites to the Symphony folks to attend and present their request to the Board, the Symphony will be presented the same Memorandum of Understanding Regarding Charges and Expenses for the 2024 event as for the 2023 event. Sherley Spears made motion and Tracy Simpson seconded. Motion carried. Bob stated he did not want the Fort to get into a multi-year deal, but to keep on a yearly basis.

**6. Nominations report** – Ewell Loudermilk was approved by City Council this morning. He will replace Kathy Keane. Asher Rogers application is somewhere within the City pipeline. Asher then introduced himself. He would replace Dave Schaller.

**7. Update on San Angelo Gives Program of May 7** – Staff will be promoting to all current and past donors. Bob would like to concentrate on furnishings for the Barracks 3 & 4.

**8. Fort Concho Logo Committee Report** – A number of ideas were thrown around, but the committee seemed to be getting back to something about the grounds and buildings. More committee meetings coming. The Fort has had the same logo for fifty plus years so no hurry to replace it.

**9. Review of Christmas at Old Fort Concho for 2024** – item tabled until May Board meeting as there were seven members absent this month. Bob will take some of the excellent points made by Yukio Kuniyuki and bring forth a couple of those for Board consideration next month.

**10. Approval of Request for Use of Quartermaster by San Angelo Hunger Initiative for August 27-29 –** Motion made by Monty Stanley and seconded by Kathy Keane to provide the Quartermaster building at a very nominal charge for the event. Motion carried.

**11. Collections Report –** Bob going back to Tucson, Arizona to get more stuff. Books, mannequins from Fort Huachuca via our man in Tucson, Dr. John Langellier.

**12. Fort Concho Membership Drive Update –** Bob provided a list of overdue past members. Staff is in process of sending renewals to all current members. Will do a mass mailing sometime during the summer. The Board needs to provide names for possible membership. Fort will send the letters. Members can now join/renew online. Need to keep the membership drive separate from San Angelo Gives. San Angelo Gives dollars go into the Foundation to pay for special items.

**13. Update on Barracks & Mess Halls 3 & 4 Reconstruction Project –** tabled to next month

**14. Fort Concho Foundation Report –** also tabled to next month

**15. Staff News –** Sarah Cole, who did not have a snappy PowerPoint presentation like a certain 4<sup>th</sup> grader, talked about the recent Garrison Days at the Fort. Folks from California and Georgia attended the event. The events are getting attention from other Living History type units. The afternoon teas were sold out.

**16. Future Agenda Items –** Nothing at this time

**17. Adjournment and Tour of Fort Concho Elementary School Campus & Facilities –** Motion to adjourn made by Sherley Spears and seconded by Lisa Marley. Meeting adjourned at 4:49 PM.

Respectfully submitted,

Tommy Earnest, Board Secretary

/s/ *Tommy Earnest*

