

NOTICE OF A PUBLIC MEETING

AN AGENDA OF A REGULAR MEETING OF THE *Fort Concho Museum Board* THE CITY OF SAN ANGELO, TEXAS

June 18, 2024 3:30 pm
Fort Concho Officers' Quarters 8 215 East Avenue D

FORT CONCHO'S OFFICERS' QUARTERS 8 IS ACCESSIBLE TO PERSONS WITH DISABILITIES. IF ADDITIONAL ASSISTANCE IS NEEDED TO OBSERVE OR COMMENT, PLEASE NOTIFY THE FORT CONCHO BOARD LIAISON, BOB BLUTHARDT, 630 South Oakes, 481-2626 AT LEAST 24 HOURS PRIOR TO THE MEETING.

*As a courtesy to those in attendance, please place your cell phone on "Silent" or "Vibrate"
Thank You!*

I. OPEN SESSION

- A. Call to Order
- B. Determination of a quorum
- C. Approval of excused absences
- D. Introduction of Guests
- E. Presentations
- F. Public Comment

The Board takes public comment on all items in the Regular Agenda. Public input on a Regular Agenda item will be taken at its appropriate discussion. Public input on an item not on the Agenda or Consent Agenda may be identified and requested for consideration by the Board at this time. The Board may request an item to be placed on a future agenda, or for a Consent Agenda item, to be moved to the Regular Agenda for public comment.

II. CONSENT AGENDA

- 1. Consideration of Approving the May 21, 2024 Minutes
- 2. Treasurer's Report
- 3. Site Manager's Report

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENTS

- 4. Briefing on The Wall That Heals Proposed at Fort Concho in March-2025
- 5. Nominations Report
- 6. Review and Approval of Updated Rules and Guidelines for Use of Materials at Fort Concho Library/Archives
- 7. Review of Barracks 1-2 Visitor Center Project and Future Steps
- 8. Fort Concho Logo Committee Update

9. Review of Christmas at Old Fort Concho for 2024
10. Collections Report
11. Fort Concho Membership Drive Update
12. Update on Barracks & Mess Halls 3-4 Reconstruction Project
13. Fort Concho Foundation Report
14. Review of Upcoming Events
15. Staff News
16. Future Agenda Items

Given by order of the Fort Concho Museum Board and posted in accordance with Title 5, Texas Government Code, Chapter 551, Friday, June 14, 2024

Robert F. Bluthardt
Site Manager
Fort Concho

Fort Concho Museum Board Minutes

April 19, 2024

Fort Concho Barracks 6

I. Open Session

A. Call to Order – Board President Don Barnhart called the meeting to order at 3:32 PM.

B. Determination of a Quorum – Fort Concho Site Manager Bob Bluthardt confirmed a quorum was present: Don Barnhart, Lisa Marley, Tracy Simpson, Yukio Kuniyuki, Ewell Loudermilk, Lt Col John McAllister, Geoge Balli, Sarah Clemens, Dr Jason Pierce, Penny Roberts, Colleen Haddad, Sherley Spears, Tommy Earnest, and ASU Honors Intern Daisy Herr. Absent: Monty Stanley and new Board member Asher Rogers.

C. Approval of excused absences – Motion made by Sherley Spears and seconded by Lisa Marley to approve excused absences. Motion carried.

D. Introduction of Guests – No guests present

E. Presentations – No presentations

F. Public Comment – No public comment

II. Consent Agenda

1. Consideration of approving the March 19, 2024 Minutes – Approved by consent of the Board.

2. Treasurer's Report – Treasurer Lisa Marley reported for March 2024 or 50% of Fiscal Year.

March Income – Overall down \$7,000 from last year, mostly due to a late deposit not making into the March books. Overall March of this year, with that deposit missing, still surpasses past ten-year average.

Year to Date Income - \$55,300 above last YTD point. Most income streams higher than last year. Rent about the same. Late deposit would have pushed many line items and total higher.

Year to date Expense – Overall higher due to higher staff costs (Fort is fully staffed), earlier paying of C@OFC bills, and higher costs on supplies, services, some utilities. Overall YTD only 2% over 50%, mid-year benchmark. Minor line item amendments will be sought to smooth out accounts for the remainder of the FY.

Overall Income for first half of year, all sources - \$617,741.

Overall Expenses for first half of year - \$674,191.

YTD deficit - \$56,450

Deficit will decline in the coming months.

Site Manager Bob Bluthardt added that April is looking good financially and will eat into that deficit. Also, the Membership drive is doing good. President Don Barnhart stated he renewed his membership online and worked very well.

Motion made to accept the Treasurer's Report made by Colleen Haddad and seconded by Sarah Clemens. Motion carried.

3. Site Manager's Report – Bob made another trip to Arizona and collected 3,500 books and 32 mannequins. Got past the Border Patrol with no issues. Moving Frontier Days indoors due to the expected rains. (*Secretary's Note: And it did indeed rain*) All outdoor activities either cancelled or moved indoors to the Stables. Sarah Ross and Eunice Tibay in Lubbock for State Museum Association meeting representing the Fort. Good attendance report for March, 34 states, 73 Texas cities, and 9 foreign countries.

III. Regular Agenda: Public Hearing and Comment

8. Review of Christmas at Old Fort Concho for 2024 – Board member Yukio Kuniyuki had brought forth some excellent ideas that the Fort could implement for Christmas at Old Fort Concho. President Don liked the idea of old timey photos. Bob stated that event in years past ending up have some kind of problem that he couldn't remember. Ewell remarked of another photographer had set up something similar at Fort McKavett. All of Yukio's points have merit. Bob remarked about a former Rotary Club having a "Barn Raising" event to bring folks in. Other organizations can partner with the Fort to help C@OFC, but Fort staff are stretched thin during that time. While C@OFC has to be a money-maker, not all components have to necessarily have a direct cash flow if they contribute to the overall appeal of the event. Penny suggested having a film noir event. Chuck wagon idea discussed again. George suggested having events spread out for films, etc, as Christmas events are very packed. Sara Ross working on a World War 2 angle for December 7th. Daisy Herr stated youth groups looking for something to do. Kids could be re-enactors. Need schools involved in baseball game, i.e. This subject will be an ongoing agenda item.

4. Review of 2024 Polo Event – no new news. Watering the field. Removal of the flag pole by AEP will be the Symphony's duty. Keep this on a yearly basis.

5. Nominations Report – Asher Rogers approved by City Council. Sherley Spears yet to be replaced, but she has someone in mind.

6. Update on San Angelo Gives Program of May 7 – Sending letters to past donors. Furnishings for Barracks 3 & 4 are targets for donations. No goal has been set but years past has brought in \$10K to \$18K average for SAG donations. Enhanced donations can help. Will be on Facebook.

7. Fort Concho Logo Committee Update – no committee meeting. Fort staff will also look at other historical fort logos.

9. Collections Report – Fort will be receiving archival collection from Bill Green's estate. Bill was long ago Fort volunteer and professional historian/author/museum professional for 45 years

10. Fort Concho Membership Drive Update – Good shape so far. Will back off during San Angelo Gives. Try to avoid donor fatigue.

11. Update on Barracks & Mess Halls 3 & 4 Reconstruction project – Bob took the Fort Concho Foundation Board members through today. In the home stretch of the pesky items. Punch list late April or early May. Possible occupancy mid to late summer.

12. Fort Concho Foundation Report – Investments good. FCF board member Roger Banks requested to resign from FCF due to health reasons.

13. Staff News – Sarah Ross & Eunice Tibay in Lubbock.

14. Future Agenda Items – More on C@OFC. May re-introduce coloring contests with the area schools.

15. Adjournment and Tour of Barracks/Mess Halls 3 & 4 – Motion made by Colleen Haddad and seconded by Penny Roberts to adjourn. Motion carried. Meeting adjourned at 4:30PM.

Respectfully submitted,

Tommy Earnest, Secretary

/s/

Tommy Earnest