

City of San Angelo, Texas - Planning Division  
**Application for Variance from Zoning Regulations**

Name of Applicant(s): \_\_\_\_\_

Owner

Tenant

Representative (Affidavit required)

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Fax/other: \_\_\_\_\_

Email Address: \_\_\_\_\_

Subject Property Address and/or Location\*:  
\_\_\_\_\_  
\_\_\_\_\_

Legal Description\*:  
\_\_\_\_\_  
\_\_\_\_\_

Zoning: \_\_\_\_\_

Specific Description of Request\*:  
\_\_\_\_\_  
\_\_\_\_\_

\* use attachment, if necessary

I/We the undersigned acknowledge that the information provided above is true and correct, and have read the statements below.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- I understand that the Zoning Board of Adjustment is bound by criteria established by state law; I further understand that my request is not guaranteed to be approved and that it constitutes an exception from regulations of the City of San Angelo;
- I/We the undersigned acknowledge that the information provided above is true and correct. I/We understand that any variation(s) authorized by the Zoning Board of Adjustment will require me/us to obtain a building permit for that stated variation within **twelve (12) months** of the approval date by the Board, unless the Board has specifically granted a longer period;
- I understand that all drawings, pictures, documents or other information used during your testimony to the Board must be kept in the permanent files of the Planning Division; and
- I understand that any appeal of a decision made by the Zoning Board of Adjustment must be presented to a court of record with a verified petition stating that the decision of the Zoning Board of Adjustment is illegal in whole or in part and specifying the grounds of the illegality. This petition for appeal must be presented within ten (10) days after the date the decision is filed in the board's office.

I assert that my request for variance meets all of the required criteria **based on my explanation(s)** below:

- Special circumstances exist that are peculiar to the land or structure that are not applicable to other land or structures in the same zoning district and are not merely financial;

Explanation: \_\_\_\_\_  
\_\_\_\_\_

- These special circumstances are not the result of the actions of the applicant;

Explanation: \_\_\_\_\_  
\_\_\_\_\_

- Literal interpretation and enforcement of the Zoning Ordinance would deprive the applicant of rights commonly enjoyed by other land in the same zoning district, and would cause an unnecessary and undue hardship;

Explanation: \_\_\_\_\_  
\_\_\_\_\_

- Granting the variance is the minimum action that will make possible the use of the land or structure which is not contrary to the public interest, and would carry out the spirit of the Zoning Ordinance and substantial justice;

Explanation: \_\_\_\_\_  
\_\_\_\_\_

- Granting the variance will not adversely affect adjacent land in a material way; and

Explanation: \_\_\_\_\_  
\_\_\_\_\_

- Granting the variance will be generally consistent with the purposes and intent of the Zoning Ordinance.

Explanation: \_\_\_\_\_  
\_\_\_\_\_

**OFFICE USE ONLY**

Case no.: ZBA \_\_\_\_\_ - \_\_\_\_\_

Date of application: \_\_\_\_\_

Fully-dimensioned site plan:

Nonrefundable fee: \$ \_\_\_\_\_

Date paid: \_\_\_\_\_

Date to be heard by ZBA: \_\_\_\_\_

Received by: \_\_\_\_\_ Receipt Number: \_\_\_\_\_

Ordinance section(s) from which variance(s) is/are requested:

\_\_\_\_\_  
\_\_\_\_\_