

**THE CITY OF SAN ANGELO, TEXAS
MINUTE RECORD OF A REGULAR MEETING OF THE
PARKS & RECREATION ADVISORY BOARD**

Following notice and publication, the Parks & Recreation Advisory Board convened in a regular meeting at 3:30 p.m. April 2, 2014 in the South Meeting Room, McNease Convention Center, 501 Rio Concho Dr, San Angelo, Texas.

Board members present were Mr. Louis Perez, Mr. Donald Barnhart, Ms. Gloria Henderson, Mr. Mike Campbell, Ms. Julia Lane, Ms. Debbie Cross, Ms. Susan Gober and Ms. Mary Palos.

Staff members present were Mr. Carl White and Mr. Roger Havlak. Minutes were recorded by Mrs. Ida Rios.

I. OPEN SESSION (3:30 p.m.)

A. Call to Order

Mr. Perez called the meeting to order at 3:37 p.m.

B. Public Comment

None.

II. CONSENT AGENDA

1. Consideration of approving the February 27, 2014 meeting minutes.

Ms. Henderson made a motion to approve the meeting minutes with corrections. Ms. Cross seconded the motion which passed unanimously.

III. REGULAR AGENDA: PUBLIC HEARING AND COMMENT

2. Update on the progress of the creation of a public museum (at the old Vogel Blacksmith shop), partly located on Bart DeWitt Park and consideration of approving matters related thereto.

Mr. White gave some background information on this item. This is the second update on the progress of the museum. Mr. Eggemeyer stated that the museum has had a "soft opening." There is now a sign at the gate. A manufacturer in the Dallas area is working on a permanent sign. The Barrows Museum has a thrasher that they are loaning to them to display and descriptions of equipment there will be on display. The Board discussed the city ordinance on signage and making sure that signs will meet the requirements of the city's ordinance. No other changes have been made on the east side of the location. Mr. Eggemeyer stated that the updates on the east side are complete. There is still a plan to put a retaining wall with a crushed gravel drive for access but not for public access. Mr. Eggemeyer stated that he is working with Howard Taylor of the San Angelo Museum of Fine Arts on the actual opening date. He would like to invite and thank all parties involved in the opening. The Board asked about painting the equipment. Mr. Eggemeyer stated that the "rusty" look preserves the nature of the equipment. He also discussed a group of specialists that restores old equipment and demonstrates the process of restoration in a step-by-step process. Mr. Eggemeyer stated that he hopes to have equipment placed and labeled and opened by mid-summer. The area is wheelchair accessible. Mr. White stated that the final update will be at the end of May and at that point we can discuss where to go from there on this item.

3. Discussion of the dog park, including its location, proposed park rules and update on fundraising.

Mr. White presented update on the dog park for the City of San Angelo. City Council approved on March 18, the conceptual development of a dog park. We will take back to Council a request for the final approval to begin construction. The same day, Meagan Allgeier, the Girl Scout leading the efforts, set up a Facebook page it received 1200 likes within one week. Depending on the amount of money raised for the project, the project can be contracted or done in-house with volunteer labor. At the public meeting there were 42 people who attended. Some items discussed at the meeting were events, marketing and fundraising. The Board discussed the location of the park, parking, restrooms and shade. Mr. Campbell stated that a detailed health needs assessment for the community showed that the top concerns for our community are inactivity and obesity. He would like to be sure that there is some walking involved in getting from the parking to the park as a part of improving the community health. The Red Arroyo Trail project is scheduled to begin this summer, 2014. We will try to tie in this project toward the end of the Red Arroyo Trail project, if we have the funding. A copy of the proposed rules for the dog park was distributed to the board and has been attached as part of the permanent record.

4. Discussion of senior center policies and approval of matters related thereto.

A copy of the Senior Center Policy is attached as a part of the permanent record. Ms. Vasquez stated that the policy has been updated as far as contact staff, merging of the Senior and Recreation Advisory Board, the mission statement and programs offered at the Senior Center. Last update was in 2011. Sandra Aguilar, Senior Recreation Supervisor stated that the policy is a good source for seniors to refer for information on where they can go for issues and complaints that may arise. The policy will also include an acknowledgement receipt that will be filed in each member's file. Mr. Barnhart made a motion to approve the policy as written. Ms. Lane seconded the motion which passed unanimously.

5. Discussion of implementing a scheduling software for events, rentals and reservations for Recreation administration and consideration of approving matters related thereto.

Ms. Vasquez presented information on facility scheduling software. Currently the recreation department allows scheduling one field at a time, but one must visit the office to do so, and receive a confirmation. This was put in place to prevent any

one group from monopolizing the fields and giving everyone an opportunity to make a reservation. We are looking at several options for software including the city's website, Team Sideline and EZ facility. Team Sideline is currently developing a module that will cost approximately \$300-\$400 a year. EZ facility will allow reservations of different facilities and payments on line. It includes a membership system that can be used by the Senior Center for the nutrition program, the Nature Center and Love Municipal Pool. The software sends you an invoice once you have made a reservation and paid on line. The cost is approximately \$5,000-\$6,000 a year. Recreation would like to avoid using different software for different facilities. The Board discussed adding a convenience fee for using a debit/credit card, software support, cost and comparison for software.

6. Discussion of future agenda items.

The next meeting will include an update on programs and activities, the new pickleball court and the pool. Mr. White stated that he received a phone call about the gate installed at Santa Rita Park. If we receive a complaint in writing, we may add that as an agenda item also.

IV. ADJOURNMENT

Ms. Henderson made a motion to adjourn, seconded by Ms. Cross. The meeting was adjourned at 4:37 p.m.

Approved